STETSON UNIVERSITY
Center at Celebration

APPLICATION FOR ADMISSION and ENROLLMENT AGREEMENT
MCSA and MCSE Programs

PERSONAL INFORMATION

Legal Name:_____
First Middle Last

Social Security #: _____-_____-_____ Date of Birth: _____ Gender: __Male __Female

_____
Street Address City State Zip Code

_____ _____ _____ _____
Home Telephone # Cell Phone # Work Telephone # E-Mail Address

PROGRAM INFORMATION [ ] MCSA [ ] MCSE Start Date (Approximately) _____

CANCELLATION AND REFUND POLICY

Cancellation of enrollment must be in writing and delivered in person or by certified mail.
All monies will be refunded if Stetson University does not accept the applicant or if the student cancels within three (3) business days after signing the Enrollment Agreement and/or making initial payment.
Cancellation after the third (3rd) business day, but before the first class, will result in a refund of all monies paid.
Cancellation after thirty (30) business days will result in no refund.
Cancellation before the thirty (30) business days will result in pro-rata based on number of clock hours attended based on the clock hours noted above.
Termination Date: The termination date for refund computation purposes is the last date of actual attendance by the student unless earlier written notice is received.
Refunds will be made within 30 days of termination or receipt of Cancellation Notice.
A student can be dismissed, at the discretion of the Program Manager, for non-payment of costs or failure to comply with rules as described in the Stetson School Catalog. Copies of the catalog are available at the Stetson University Center at Celebration.
If you were registered under a different name while in school, please provide that name: _____

TUITION AND FEES	**MCSE**	**MCSA**
Classroom management and Instruction:	$ 4,120	$3,920
Registration and Processing Fee	$ 195*	$ 195*
Texts and Access to Stetson's Learning Management System	$ 680*	$ 385*
TOTAL PROGRAM COST	$ 4,995	$4,500

* The Registration Fee is nonrefundable, and texts are not refundable once issued.

STUDENTS ARE RESPONSIBLE FOR THE PAYMENT OF ALL FEES PRIOR TO CLASS ATTENDANCE. THIS AGREEMENT CONSTITUTES A BINDING CONTRACT UPON ACCEPTANCE BY THE SCHOOL

*Once the student has received these Items and outer packaging seal has been broken, goods are considered used and are not refundable.

All prices for programs are as printed herein. There are no carrying charges, interest charges, or service charges connected or charged with any of these programs. Contracts are not sold to a third party at any time. Cost of credit is included in the price cost for the goods and services.

Students are expected to attend class. Absence, if any, should be coordinated in advance with the instructor.

Upon successful completion of the program, Stetson University will assist each graduate with job placement; however, Stetson University does not guarantee employment.

Upon successful completion of the program, the Student will receive from Stetson University a Certificate of Completion.

NOTICE: DO NOT SIGN THIS APPLICATION CONTRACT BEFORE YOU READ IT OR IF IT CONTAINS ANY BLANK PAGES. YOU ARE ENTITLED TO AN EXACT COPY OF THE CONTRACT YOU SIGN. KEEP IT TO PROTECT YOUR LEGAL RIGHTS.

I understand that I will have up to six months from my start date to complete my training.

_____ _____
Student's Signature Date

_____ _____
Parent/Guardian if Student is Under 18 years old Date

ACCEPTED BY:

_____ _____
School Official Date

PAYMENT

Method of Payment:

[ ] American Express [ ] VISA
[ ] MasterCard [ ] Discover
[ ] Check or Money Order (Made to Stetson University)
Send check or money order to 800 Celebration Avenue Suite 104, Celebration, FL 34747 Attn: MCSA/MCSE Training

(For Credit Cards:)

[ ] Card Number: _____ [ ] Exp. Date: _____ [ ] Security Code: _____
[ ] I am authorizing Stetson University to debit my credit card.

Signature/Date: _____