



Mental Measurements Yearbook and Tests in Print: How to Use Them

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I. Mental Measurements Yearbook

The *Mental Measurements Yearbooks* (often abbreviated as MMY or called Buros, after its first editor) describe commercially published tests in English and provide critical reviews of these tests. The yearbooks also provide bibliographies of references to the listed tests. **Online coverage is 1985-to date.**

Search for a Test by

- the name of the test (e.g., Minnesota Multiphasic Personality Inventory)
- a test acronym (e.g., MMPI)
- an author of the test (e.g., James N. Butcher)
- the publisher (e.g., University of Minnesota)

Limit your search

- by test category
- by type of administration (e.g., group or individual)
- by publication date
- by which yearbook it appeared in (online coverage begins with the 9th edition of the yearbook (1985))
- by number of reviews

Other Ways to Search

- Purpose field—keyword search for the purpose described in the record.
- Population field—keyword search for the population for whom the test is intended, such things as age, grade level, gender, functioning level, behavioral characteristics, etc.
- Levels field— Performs a keyword search for a records description of various levels available for the test. For example, a test with five different levels would be designated: 5: grades K-3, 4-8, 7-10, 9-14, adults.

Once your search results come up, you can limit your search further by subject by choosing one of subject categories from the left-hand side bar. This will limit your original results to those in the subject category chosen.

If References are given, as in the example below, you will need to consult the chart of abbreviations in **Section III** of this Guide to know which edition of MMY or Tests in Print to consult.

Example:

References: For a review of ACER Advanced Test B40 by Harriet C. Cobb, see 9:4; see also T2:323 (6 references) and 7:328 (4 references); for a review of ACER Advanced Test B40 by C. Sanders, see 5:296 (3 references).

To Print, Download, Email

1. To save a record to be printed, downloaded, or emailed, click on Add to folder. You should see that the folder now opens and says “folder has items.”
2. When you are ready to print, download, or email the records you have added to your folder, click on “Folder View” or “Folder” at the very top of the screen.
3. Check the box to the left of those you want to print/download/email or check the box next to “Select all.”
4. Then click on Print or Email or Save or Export (export to bibliographic software like EndNote or Refworks if you have those on your personal computer).
5. You should then see a screen come up on which you can choose what format you want the items printed, emailed, saved in (e.g., APA Style, MLA Style, Turabian). Choose one.
6. Click on print, enter an email address and click on Send, or click on Save.

Print Mental Measurements Yearbook (MMY) Ref. LB 3050 .Z944.

Entries in MMY before the 9th ed. (1985) are NOT included in the online version, so you will have to use the print *Tests in Print* and *Mental Measurements Yearbooks* to research entries before 1985. See more detailed help below

II. Tests in Print

Tests in Print: An Index to Tests, Test Reviews, And the Literature on Specific Tests (usually called simply *Tests in Print* or TIP). The TIPs serve several roles. First, they provide descriptive listings and references, but no reviews, of tests in print and available for purchase or use. Second, they provide a list of tests that have gone out of print since the previous TIP was published. Finally, the most recent TIP also serves as a comprehensive index to the previous MMYs. So to research tests covered in MMY before 1985, you will need to look at older TIPs, too.

TIP also provides vital information to users including test purpose, test publisher, in-print status, price, test acronym, intended test population, administration times, publication date(s), scores, and test author(s).

The online version of TIP covers all editions of TIP.

Search for a Test by

- the name of the test (e.g., Minnesota Multiphasic Personality Inventory)
- a test acronym (e.g., MMPI)
- an author of the test (e.g., James N. Butcher)

- the publisher (e.g., University of Minnesota)

Limit your search

- by test category (e.g., achievement, behavior assessment, personality).
- by type of administration (e.g., group or individual)
- by publication date
- by whether or not the entry contains reviews

Other Ways to Search

- Purpose field—keyword search for things the test is designed to measure
- Population field—group of people to whom the test is applied--keyword search for such things as age, gender, functioning level, behavioral characteristics, etc.
- Levels field—keyword search for forms, parts, or levels of a test as described in the record. Examples: **Forms:** Form A (elementary, subskills format); Form B (elementary, literature format); Form C (junior high or middle school students); Form D (for use with high school and adults); **Levels, 3:** Elementary, Teen, Adults.

After you have some search results, you may see a link to test reviews in MMY.

After you have some search results, if review references are given in the record you may need to consult the chart of abbreviations in **Section III** of this Guide to know which edition of MMY or Tests in Print to consult.

To Print, Download, Email

1. To save a record to be printed, downloaded, or emailed, click on the Add folder. You should see that the folder now opens and says "folder has items."
2. When you are ready to print, download, or email the records you have added to your folder, click on "Folder View" or "Folder" at the very top of the screen.
3. Check the box to the left of those you want to print/download/email or check the box next to "Select all."
4. Then click on Print or Email or Save or Export (export to bibliographic software like EndNote or Refworks if you have those on your personal computer).
5. You should then see a screen come up on which you can choose what format you want the items printed, emailed, saved in (e.g., APA Style, MLA Style, Turabian). Choose one.
6. Click on print, enter an email address and click on Send, or click on Save.

III. Interpreting Reference and How to Use PRINT Mental Measurements Yearbook and Tests in Print (For use with volumes I-VI of Tests in Print and editions 1-8 of Mental Measurements Yearbook)

Using Print Format of Tests in Print—Ref. LB 3051 .Z938 (editions I-VI)

Tests in Print serves as an index to all TIPs and to the MMYs published up to the date of publication of the latest TIP. The latest TIP has the following indexes; "Index of

Titles," "Classified Subject Index," "Publishers Directory and Index" (includes addresses of test publishers), and "Index of Names" (includes authors of tests, test reviews, excerpted reviews, or references for a specific test), "Index of Recently Out-of-Print Tests," "Index of Acronyms," "Score Index." Previous editions do not have all indexes listed above. Note that the numbers in the indexes are entry numbers, not page numbers.

STEP 1

IF YOU KNOW THE TITLE OF A TEST

Consult the "Index of Titles." Each entry lists the title and test entry number (not the page number).

Write down the test entry number and go to STEP 2.

STEP 2

IF THE TEST ENTRY NUMBER DOES NOT HAVE A COLON

The entry is in the main section of the latest edition of *Tests in Print*.

Go to STEP 6.

IF THE TEST ENTRY HAS A COLON

It refers to out-of-print tests not listed in the edition of TIP that you are using, but is a reference to the last volume listing the test.

For example:

8:770 refers to test 770 in the 8th MMY

T2:1354 refers to test 1354 in *Tests In Print II*.

Write down the test entry and go to STEP 6.

STEP 3

IF YOU KNOW THE AUTHOR OF A TEST

Consult the "Index of Names." This index includes the test entry number of the authors of tests, reviews, excerpted reviews, etc.

Numbers refer to test entries in *TIP*, not page numbers. The abbreviations and numbers used in this index are as follows:

"test, 168" indicates authorship of test 168

"rev, 472" indicates authorship of a review of test 472

"exc, 368" indicates authorship of an excerpted review of test 368

"ref 1275 (50)" indicates authorship of reference 50 for test 1275.

Write down the test entry number and go to STEP 6.

STEP 4

IF YOU ARE SEARCHING FOR TESTS BY SUBJECT OR TYPE.

Consult the "Classified Subject Index." This index divides the tests listed in TIP into 17 subject categories.

Write down the test entry number and go to STEP 6.

STEP 5

IF YOU KNOW THE PUBLISHER OF A TEST . . .

Consult the "Publishers Directory and Index." This index lists addresses and tests of publishers listed in TIP.

Write down the test entry number and go to STEP 6.

STEP 6

CONSULT THE MAIN SECTION OF *TESTS IN PRINT*.

This section is arranged numerically by test entry number. Each entry contains the following:

--basic description of the test including the following

- purpose
- publication date
- scores
- price
- comments
- publisher
- population
- acronyms
- administration
- time to administer test
- authors

--cross-references to other books published by the Buros Institute on Measurements (see abbreviations below).

For example: "Cross References: See T4:2077 (15 references); for a review by Robert A. Fox, see 9:978 (6 references)."

The above references send you to *Tests in Print IV*, test entry number 2077 and to the *Ninth Mental Measurements Yearbook*, test entry number 978.

STANDARD ABBREVIATIONS AND SYMBOLS

<u>Abbreviations</u>	<u>Meaning</u>
The 1938 Mental Measurements Yearbook, 1938	
2 or MMY2	The 1940 Mental Measurements Yearbook, 1940
3 or MMY3	The Third Mental Measurements Yearbook, 1949
4 or MMY4	The Fourth Mental Measurements Yearbook, 1953
5 or MMY5	The Fifth Mental Measurements Yearbook, 1959
6 or MMY6	The Sixth Mental Measurements Yearbook, 1965
7 or MMY7	The Seventh Mental Measurements Yearbook, 1974
8 or MMY8	The Eighth Mental Measurements Yearbook, 1978
9 or MMY9	The Ninth Mental Measurements Yearbook, 1985
10 or MMY10	The Tenth Mental Measurements Yearbook, 1989
11 or MMY11	The Eleventh Mental Measurements Yearbook, 1992
12 or MMY12	The Twelfth Mental Measurements Yearbook, 1995
13 or MMY13	The Thirteenth Mental Measurements Yearbook, 1997
14 or MMY14	The Fourteenth Mental Measurements Yearbook, 2001
15 or MMY15	The Fifteenth Mental Measurements Yearbook, 2003
16 or MMY16	The Sixteenth Mental Measurements Yearbook, 2005
17 or MMY17	The Seventeenth Mental Measurements Yearbook, 2007
P or PTR	Personality Tests and Reviews, 1968
R or RTR	Reading Tests and Reviews, 1968
T1	Tests in Print I, 1961
T2	Tests in Print II, 1974
T3	Tests in Print III, 1983)
T4	Tests in Print IV, 1994, 2 vols.
T5	Tests in Print V, 1999, 2 vols.
T6	Tests in Print VI, 2002

USING A PRINT FORMAT MENTAL MEASUREMENTS YEARBOOK-- Ref. LB 3050 .Z944

The indexes in a specific edition of MMY, arranged like those in TIP, cover only entries in that edition of MMY. The indexes are used in the same way as those discussed above for TIP. If you do not find your test listed, use TIP to find in which edition of MMY your test might be listed.

Each MMY supplements, but does not replace, the preceding one. To be included in the latest MMY, a test must be new, revised since the last MMY, or have generated 20 or more references since the last MMY.

IV. Finding Copies of Tests

Copies of both published and unpublished tests can be difficult to obtain. Most often, you will need to contact the publisher or author to obtain a copy of the test and permission to administer it. Sometimes copies of unpublished tests and surveys can be found in journal articles or books by the author of the test or survey. If you need to see an actual copy of a test, you might try the following sources in addition to those publishers listed in *Tests in Print*:

Psychological Research on The Net (American Psychological Society) at <http://psych.hanover.edu/Research/exponnet.html>. This site links to known experiments on the internet that are psychologically related. They are organized by general topic area and the sites contain the questionnaires and surveys.

The APA's frequently asked question section on published and unpublished tests: <http://www.apa.org/science/faq-findtests.html>

Also see this site, set up by the publishers of *The Mental Measurements Yearbook*.
Buros Institute of Mental Measurements: <http://www.unl.edu/buros/>

The Educational Testing Service (ETS)

<http://www.ets.org/testcoll/index.html>

Or search **Google** by this path: Google Directory at <http://www.google.com/dirhp>>Science> Social Sciences > Psychology > Tests and Testing or <http://www.google.com/dirhp>>Reference>Education>Educational Testing

V. Citing Sources

Consult the following links for guidance on how to cite references and avoid plagiarism:

Citation Guides/Style Manuals:

http://www2.stetson.edu/library/standard_stylemanuals.php

Plagiarism and Academic Honesty:

http://www2.stetson.edu/library/standard_plagiarism.php