

**PEOPLE HELPING PEOPLE  
Stetson University  
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**March 21, 2012  
Annual Meeting Minutes**

The 2011/12 annual meeting of People Helping People, Inc. was held on March 19, 2012 at 11:00 am in the Carleton Faculty Lounge. Attending the meeting were Debbi Dinkins, Jane Bradford, Christopher Ma, Gary Maris, Kate Pearce, Nancy Barber, Grady Ballenger and Kimberly Reiter.

*Old Business*

The activities from the 2011 year were reviewed and it was noted that the 2010/11 minutes had been received and reviewed. Corrections were made to the header to reflect the contact information of the current president. New members Kate Pearce and Nancy Barber were welcomed to the Executive Board.

Dinkins distributed a list of grants considered in 2011.

6/2011: Neighborhood Center	\$8500
2/2011 Great Kids Explorer Club	\$2500

PHP approved two proposals for a total of \$11,000. However, only one grant was made to Great Kids Explorer Club. The grant for Neighborhood Center will be awarded in 2012.

Maris reported on the progress of the Neighborhood Center, which will receive \$8500 from PHP. Citing the great support and generosity of several members of the Stetson and DeLand Community, Maris reported that there was enough money to buy the intended house, but at the time of the annual meeting the Center was still in negotiation with the seller's bank, which is why the grant had not yet been cashed. If this particular sale falls through, however, the Center has a strong possibility with another building nearby, so one way or another the grant will be used shortly.

Maris talked about the value of the program so far as providing short-term but safe, clean emergency shelter for guardian and child. The biggest concern is annual

maintenance, which can run up to \$22,000 a year. Ma asked about the donation of furnishings. Maris said that various deals had been made with contractors and other model suppliers to obtain new furnishings, not only to meet code but to maintain the dignity of the emergency accommodations. Bradford asked about the appeal of the alternate property, which apparently is already subdivided and tenant ready, although renovation work will have to be done at either property.

This will not be the end of the Center's expansion, as there are plans to connect properties to provide safe play areas and anticipated expansion of facilities.

Bradford and Dinkins reported on the disbursement of funds to Great Kids, which was funded \$2500 in 2011. Both attended a reception at the main office in Ormond Beach, where an extensive facility exists.

Maris reported on the Good Samaritan Dental grant of \$2500 in 2012. It was much appreciated, and the organization is looking into obtaining a larger building. The committee recommended that the organization work carefully to craft a more precisely worded proposal when it was ready to apply for the larger grants needed for such a project, but noted the good work done by the organization.

### *Current Business*

#### *a. Treasurer's Report*

The Treasurer, KC Ma, distributed reports of the assets, accounts disbursement and revenue and grant history of PHP. He reported that the endowment was up 10% from the last year. Gradually the funds were returning to the 2007 high of \$235.8K, reporting at \$219.9K for 2011. The foundation managed not to touch the investments this year, allowing the larger grants made since the last business meeting in March 2011. Payroll deductions are averaging \$800 per month and the occasional gift check were also acknowledged. He estimates that there will be a pool of \$15,000 for charity.

Ma has been working on the taxes of the PHP as well. While in the past we have used the services of an accountant who last year charged \$833 (supposedly a discounted rate) for the service, Ma has discovered that an organization of our size need only file simply online. The accountant charged a \$233 consulting fee for providing this information, but Ma feels there is no need to make such a payment.

Ma is confident that we have now grown to the point that we can make larger grants, and that we could grow the endowment by \$10,000 a year.

Dinkins inquired about the current bank account, currently at Wells Fargo. Ma confirmed that this account was formerly lodged at Wachovia before Wells Fargo acquired that bank.

#### *b. Further Business*

Dinkins asked if there were any suggestions for grants in the coming year. The officers asked about the criteria for application. It was emphasized that grants are mostly given for the start-up costs associated with a new venture. Local (West Volusia) organizations are favored. Several organizations do come back with further appeals, but

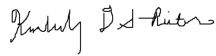
not in consecutive years. Projects involving children's' needs are especially favored. The officers recognized the institutional memory of Gary Maris, one of PHP's founders, for this information.

The mechanisms of expanding PHP membership were also discussed. There are currently approximately 50 payrolled contributors. Ballenger commented that there has not been a strong drive in recent years, and Maris suggested that the drive could utilize illustrated promotion of recent grant successes. Maris reported that several long term members were still enrolled mostly because they have never bothered to take it off their deductions. This also means most have never changed the deduction amount either. Reiter suggested that such a drive could benefit from being connected to insurance sessions, when faculty and staff were most aware of budgetary calculations.

Maris moved and Barber seconded that the current slate of officers be retained for the 2012/13 year. The motion was so approved. The officers for next year are: Debbi Dinkins, President; Jane Bradford, Vice-President; Kimberly Reiter, Secretary; Christopher Ma, Treasurer. The current board members are: Richard Wood, Eric Kurlander, Mitchell Reddish, Nancy Barber, Kate Pearce, Manuel de Murga.

The meeting adjourned at 11.48 am.

Respectfully Submitted March 22, 2012



Kimberly D. S. Reiter, Secretary