

JENKINS MUSIC LIBRARY
ANNUAL REPORT
2009-2010

I. CHALLENGES AND ISSUES

A. Facility and Equipment

- Lack of growth space; decision to move to duPont-Ball in 2011
- Seating less than ideal for 229 music majors; 20 in library, 23 in listening area/computer lab (includes 14 iMacs)

B. Public Services

- Continued to offer library instruction services
- Circulation continued to decrease in most areas

C. Technical Services

- Cataloging done in duPont-Ball Library
- Physical processing done in Music Library

D. Collections and Access

- Increasing costs of materials and databases present a continuing challenge

E. Management

- Music Librarian continued to manage the Music Library
- IT gave tech support to Music Lab, but no longer staffed
- Music Library student assistants again worked in the lab on some nights and weekends

II. FIVE-YEAR GOALS

A. Facility and Equipment

- Music Library collections scheduled to move to duPont-Ball Library in 2011

B. Public Services

- Continue music library instruction classes
- Continue to develop web pages in music
- Continue to provide both music reference and music Interlibrary Loan assistance

C. Technical Services

- Move physical processing to duPont-Ball in fall semester, 2010

D. Collections and Access

- Continue to build the music library collection as needed

E. Management

- Evaluate services and consider reducing or eliminating any that cannot be continued in duPont-Ball Library; re-evaluate these services after moving the collection

F. School of Music

- Continue to support music faculty and students

III. PROGRESS 2009-2010

A. Facility and Equipment

- [Correction to 2009 AR: only 14 new iMacs were installed, not 15]
- IT support continued for hardware and software in Lab
- Continued to work with inadequate space for collections and processing materials

B. Public Services

- Continued library instruction classes for 125 students
 - Music History, 48 students
 - EN 265: Principles and Methods for Diverse Learners, 35 students
 - Music as a Profession: 31 students
 - Piano Pedagogy (lecture): 11 students
- Robert Dumm Collection:
 - List of 441 interviews added to music library web page
 - Interviews digitized: 72
 - Photos, letters, documents, and interview transcriptions scanned: 183

C. Technical Services

- Continued physical processing of new materials and mending old materials
- Resumed cataloging of retrospective collection (pre-1999) of Stetson SoM recitals

D. Collections and Access

- Evaluated gifts, including all backlogs; added some, sold most to supplement budget
- Order requests filled as budget allowed; some requests deferred to FY 10/11
- LP weeding project continued; almost 1/3 of collection discarded
- Added listening database, Jazz Music Library
- Added International Phonetic Alphabet database for opera arias and song texts
- Removed bibliographic records for discards from Jenkins Sheet Music Collection

E. Management

- Used Facebook group for library staff and student assistant management
- Lab staffing by IT discontinued at Music Librarian's request; library assistants filled in
- Librarian continued to perform staff tasks such as overdues, billing, mending, processing

F. School of Music

- Printed programs edited in timely manner
- Stetson SoM recordings entered into library catalog; some retrospective recordings (pre-1999) added

IV. ASSESSMENT

A. Facility and Equipment

- Damaged/missing ceiling tiles still not replaced
- Other equipment adequate, nothing replaced

B. Public Services

- Library instruction continued successfully
- Circulation decreased in most formats and patron types (scores circulation increased)
- In-house usage (non-circulating items) and ILL decreased from previous year
- Robert Dumm Collection:
 - First request received by doctoral student researcher due to Web presence

MUSIC LIBRARY CIRCULATION AND USE	FY 08/09	FY 09/10
Checkouts (total)	7155	5803
In-house use (total)	2961	2590
Total activity:	10116	8393
CHECKOUTS BY TYPE		
Book	378	256
CD	4086	3008
Record	120	33
Score	2447	2506
CHECKOUTS BY USER		
Adjunct faculty	163	128
Faculty	1359	1194
Staff	218	82
Student	5398	4326
INTERLIBRARY LOAN	237 loaned	213 loaned
GIFTS RECEIVED	3331	1013
DISCARDS FROM GIFTS	1388	3136
ADDED TO COLLECTION	579	989
Books	14	32
Scores	142	427
Compact discs/recitals	423	530

C. Technical Services

- Students continued to assist staff and librarian in processing materials; one student assisted with cataloging Stetson SoM recitals

D. Collections and Access

- Gifts decreased; large gift backlog 95% eliminated
- Additions to collections increased (includes added gifts)

- Two new databases added in music

E. Management

- Music Lab partially staffed by Music Library student assistants
- Facebook group used for management of staff and student assistants
- Sales of discards and gift materials continued

F. School of Music

- Music Library serves 20% of undergraduate population in DeLand and remains vital to students, faculty, and staff

V. AGENDA 2010-2011

A. Facility and Equipment

- In consultation with main library colleagues, plan move to duPont-Ball in detail

B. Public Services

- Maintain reference and bibliographic instruction services
- Continue digitizing Robert Dumm Collection; add to Archives page

C. Technical Services

- Move physical processing of new materials to duPont-Ball; continue mending

D. Collections and Access

- Continue to weed LP collection and any duplicate Music Library materials
- Evaluate budget expenditures and add materials as requested

E. Management

- Continue Music Library sale to supplement budget

F. School of Music

- Provide timely editing of SoM printed programs
- Provide access to Stetson recordings
- Convert remaining pre-1999 recital tapes to compact discs

PUBLICATIONS AND PROFESSIONAL MEETINGS

Jean Wald, Music Librarian, July 1, 2009 – June 30, 2010

PUBLICATIONS

- Annual Report, 2008-2009
- Bibliographic instruction handouts
 - Music History
 - Music as a Profession
 - EN 265: Principles and Methods for Diverse Learners
- Music Library web pages updated

CONFERENCES ATTENDED

- *Southeast Music Library Association (joint meeting with Texas Music Library Association), Annual Meeting, Loyola, New Orleans, October 8-10, 2009*
- *Invited presentation: "Fifty Years of Pianists: The Interviews of Robert Dumm" (October 9, 2009)*
- *Cataloging Interest Group, CFLC, Stetson University, August 13, 2009; Seminole Community College, May 4, 2010*
- *Central Florida Library Consortium (CFLC), Annual Meeting, Deltona Public Library, December 11, 2009*

MEETINGS, SEMINARS, WORKSHOPS

- *Digital Archives project demo, given by Sue Ryan, duPont-Ball Library, Sept. 20, 2009*
- *Webinar: "Preserving Oral Histories" (Lyrisis), August 4, 2009*
- *Grants Workshop, Hand Art Center, Stetson, October 16, 2009*
- *Webinar: "RDA & OCLC" (OCLC), October 27, 2009*
- *Neflin Workshop: "Audacity" and "Gimp" Orange Park, FL, November 16, 2009*
- *Webinar: "Writing for the Web" (LBC, Stetson), December 8, 2009*
- *Webinar: "Music 2.0" (Educause), December 16, 2009*
- *Webinar: "ContentDM Basic Skills I" (OCLC) January 7, 2010*
- *Webinar: "WorldCat Holdings: Why They Matter.." (OCLC), January 12, 2010*
- *Webinar: "The Future Is Mobile" (OCLC), May 20, 2010*
- *Webinar: "Variations" (Lyrisis), June 10, 2010*

OTHER PROFESSIONAL ACTIVITIES

- Secretary, Pi Kappa Lambda, Beta Gamma Chapter, Stetson University
- Fall Library reception and Fall Convocation, August 2009
- Music Faculty Weekend, August 2009
- Meetings with Robert Dumm, donor
- Presentation to Piano Pedagogy Class: "Fifty Years of Pianists: The Interviews of Robert Dumm"
- Attended Max Cleland book signing, duPont-Ball Library, January 21, 2010
- Attended Pres. Libby's inauguration, March 20, 2010
- School of Music faculty meetings; Library faculty meetings