

duPont-Ball Library

Technical Services Department Annual Report 2007-2008 (Acquisitions, Cataloging, Collection Development, Periodicals)

Submitted by
Debbi Dinkins
Head of Technical Services

Technical Services Department Personnel: Linda Grooms, Periodicals Supervisor; Laura Kirkland, Catalog Librarian; Geri Littler, Technical Services Specialist; Pat Lopez, Conservation Specialist; Ann Molohon, Continuations Specialist; Angela Story, Government Documents Specialist; Linda Zack, Acquisitions Specialist.

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Technical Services Annual Report 2007/2008

(Acquisitions, Cataloging, Collection Development, Serials)
Compiled by Head of Technical Services Debbi Dinkins

OVERVIEW

Acquisitions: \$662,924 was spent on library resources (including binding, shipping, etc.) for all libraries. \$63,944 of the total spent came from gift funds including the income generated from the Daphne Brownell endowment, the S. Elizabeth Stetson endowment, and from the Frederick Gerstell gift fund, Rinker and book sale funds. Journal subscriptions used 37.78% (up by 1.33%) of the budget, web databases used 33.56% (up by 4.71%), and books used 18.83% (down by 4.71%). See Appendix B and C for details.

Cataloging: 4,636 new volumes were added to the collections. 1,043 electronic books and 177 web sites were added to the electronic collections. 2,949 Government Documents titles were added. See Appendix D for details.

Databases: The library added access to the following five databases this year: Latino American Experience; United States at War; Book Index with Reviews; Science Direct (Health & Life Sciences Collection); Westlaw Campus Research. The library cancelled online access to Books in Print.

Withdrawals and Collection Evaluation: Numerous withdrawals and collection evaluation projects were conducted this fiscal year, which allowed the library to approach zero growth in the Main circulating collection. 3,391 book volumes and 880 journal volumes were weeded.

Two New Special Collections: The papers and memorabilia of Max Cleland include a small collection of cataloged books. A collection of audiocassettes, donated by Robert W. Dumm, are in the process of being cataloged for special collections.

Periodicals Retention Project: The first phase of the periodicals retention project was completed, resulting in the withdrawal of over 850 volumes. The second phase will continue in 2008/2009 with the examination of journals available through JSTOR.

Personnel: Due to University-wide budget cuts, the decision was made to convert the Conservation Specialist position (held by Pat Lopez) to part-time, starting in 2008/2009. Also, the department will gain an Electronic Services Technician staff position (by conversion of a public services librarian position) in 2008/2009 to support library technology.

Visiting Librarian: In November 2007, the library hosted Hildegard Kolz, an acquisitions librarian from Padagogische Hochschule in Freiburg, Germany.

I. Challenges and Issues

A. Budget

We continued to operate with an inadequate acquisitions budget. The University restored \$20,000 to the library materials fund in the fall of 2007, and the amount was used to fund web databases. We are still below 2001/2002 budget levels. As the percentage of funds spent on web resources grows (33.56% in 2007/2008 compared to 28.85% in 2006/2007), the buying power for web resources decreases. The gift funds currently available, which provided 10% of library materials funding this year, are designated for books and other physical formats only. As an addition to the five year goals for Technical Services, efforts should be made to generate gift funding for electronic resources.

B. Physical Space in Periodicals

Limited space for paper and bound journals and microform journals is still an issue. We continue to work toward resolution of this issue as one of the five-year goals of the department. Dinkins, Grooms and Library Director Betty Johnson will continue work on the second phase of our periodicals retention project addressing this issue. The library acquired access to JSTOR through a Law School Library subscription in the spring of 2007. The second phase of the project examines the overlap between journals available through JSTOR and our physical journal collection. Grooms and Dinkins also are continuing to evaluate the current subscriptions. As Grooms reports, we added 18 subscriptions and dropped 36 this fiscal year.

C. Cataloging Workload

We continue to operate with one full-time cataloger and two part-time copy catalogers for all collections, excluding Government Documents. There is a greater demand for librarian-level cataloging with the need to catalog more and more special collections items and electronic resources. In the summer of 2008, Reference Librarian Jane Bradford will start cataloging electronic resources and special collection materials to help with the workload.

D. Catalog Web Interface

The library needs to move to a later version of web interface for our catalog. Our current version, Webcat, is no longer being developed or enhanced by Sirsi. In fact, Sirsi plans to stop all support for Webcat in 2010.

E. Personnel Changes

Lopez's position will change to a part-time position on July 1, 2008. In April and May of 2008, Molohon moved her office to the mending area and will be working with Lopez and Grooms to cover the workload in the Periodicals section of Technical Services. Molohon will still retain her current responsibilities.

II. Five-Year Goals, 2008/2009 – 2012/2013

A. Periodicals Space

Periodicals Retention project continues to evaluate redundancy of access and need for current subscriptions.

B. Cataloging Workload

Dinkins and Kirkland, with the help of the Cataloging Team, will continue to monitor and streamline the cataloging workload and explore options for adding catalogers.

C. Zero Growth in Circulating Book Collection

Technical Services librarians and staff will continue to evaluate the circulating book collection and withdraw obsolete and outdated books.

D. Webcat Conversion

Sirsi plans to stop support of Webcat in 2010. The library needs to evaluate options for a new public interface for the catalog.

E. Funding for Electronic Resources

Efforts should be concentrated on fundraising for electronic resources. Dinkins will open discussions with Johnson and Associate Director Sue Ryan on options.

III/IV. Progress 2007/2008 and Assessment

Agenda items for 2007/2008, as stated in the department's last annual report, as well as assessment of those items are listed below.

A. Periodicals Space

Dinkins, Grooms and Johnson completed the first phase of the project and 880 volumes were withdrawn, primarily from the main floor. Rather than moving toward evaluation of periodicals in microform format, Johnson started a project to compare physical holdings to JSTOR access.

B. Cataloging Load and Workflow

The number of titles cataloged in 2007/2008 decreased slightly (93 titles less) in 2007/2008 (including June 2008). Dinkins and Kirkland gave cataloging responsibility for feature films and music compact discs to Littler.

Bradford will be cataloging part-time in 2008/2009 to help with the workload during sabbatical leaves for Dinkins and Kirkland.

C. Book Sales and Other Revenue

We held a book sale event during the fall 2007 semester. We discontinued the online book sale due to postage rate increases. We continue a small permanent book sale area on the main floor of the library. Responsibility for this sale was given to Littler.

D. Authority Control

Kirkland continued to manage the authority file in Sirsi. Over 12,000 authority records were added to the database. Littler continues to work with Kirkland on this project.

E. Sirsi

Sirsi Java Client has been fully implemented. Technical Services held two training workshops in March 2008 on periodicals functions and cataloging.

Sirsi software and the Sun server operating system were both upgraded in the summer of 2007.

F. Collection Evaluation

The goal was stated to withdraw 3,000 volumes from the circulating collection. We fell short of that goal slightly. In 2007/2008, including June 2008, we added 2,561 volumes to the Main circulating collection and withdrew 2,728.

Bradford and Dinkins completed an evaluation of the Juvenile collection to withdraw damaged or obsolete materials and to update titles as needed.

G. Cross Training with Electronic Services Librarian

Dinkins worked with Electronic Services Librarian Rob Lenholt to learn how to create and implement images for the public computer workstations. The training was fortuitous as Lenholt was out much of the fall semester because of health issues. Lenholt has since retired from the University and his position will be converted to an Electronic Services Technician position in Technical Services.

H. Other – Acquisitions

It should be mentioned that we changed from a corporate Mastercard to a personal VISA card for acquisitions in September 2007. The personal card is paid by the University and earns points toward book purchases through Amazon.com. During this change, Dinkins and Zack implemented a new invoicing procedure for the credit card statement that has streamlined the statement processing.

V. Agenda 2008/2009

A. Periodicals Space

Continue periodicals retention project. Concentrate on periodicals that duplicate online access through JSTOR.

B. Cataloging Load and Workflow

Continue to evaluate cataloging load and look for ways to streamline processes. Collect evidence to support the need for another catalog librarian.

C. Sirsi

Explore options for new public interface for the catalog.

D. Collection Evaluation

Evaluate more volumes from the circulating collection as part of the collection evaluation project. Withdraw at least 3,000 circulating volumes to achieve zero or negative growth for this collection.

E. Training of Electronic Services Technician

Hire and train someone for this new position.

F. Funding for Electronic Resources

Start dialog with Johnson and Ryan about options for funding electronic resources with gift funds.

**VI. Periodicals Report
(reported by Linda Grooms)**

Departmental Activities

This year the shifting of the Main Floor periodicals collection was completed, with the help of Pat Lopez, Ann Molohon and our student assistants.

We continue to participate in the Backserv exchange program. This year we received 22 items from 13 libraries. We provided 2643 items (including 100 rolls of microfilm and 2370 pieces of microfiche) to 50 requesting libraries. Seven volumes were completed, bound and added to our permanent collection, as a result of our participation in this program.

PERIODICALS DEPARTMENT 2007/2008 STATISTICS				
CATEGORY	STATS FROM 2006/2007	ADDED	DROPPED / WITHDRAWN	STATS FOR 2007/2008
BOUND VOLUMES HELD	64054	1,644	880	64,818
MICROFICHE TOTAL TITLES	659			659
MICROFICHE NUMBER PIECES	155258	80	1,338	154,000
MICROFILM TOTAL TITLES	244			244
MICROFILM NUMBER ROLLS	8529	33	50	8,512
CURRENT TITLES SUBSCRIBED (PAPER & MICRO)	982	18	36	964
MICROFORM SUBSCRIPTIONS IN LIEU OF BINDING	6	-	-	6
ACTIVE & INACTIVE JOURNAL TITLES	3099	32	29	3,102
				-
ELECTRONIC JOURNALS AVAILABLE IN FULL TEXT	22667			29,515
<i>ONLINE ONLY SUBSCRIPTIONS</i>	87			111
<i>PREMIUM PAID FOR ONLINE + PRINT SUBSCRIPTIONS</i>	162			389

PERIODICALS DEPARTMENT REPORT FOR JUNE 2008

During June 2008 the library administration considered switching our journals list vendor from Serials Solutions to Ebsco's A-Z. I participated in Ebsco's A-Z training to get a feel for the feasibility of making this change before the current subscription to Serials Solutions expired on June 30, 2008. I determined that it was possible to make this transition and reported that to the administration. It was decided to subscribe to Ebsco's A-Z. I spent the rest of June editing my Access database of holdings statements and setting up A-Z to go live by July 1, 2008. The transition was successful.

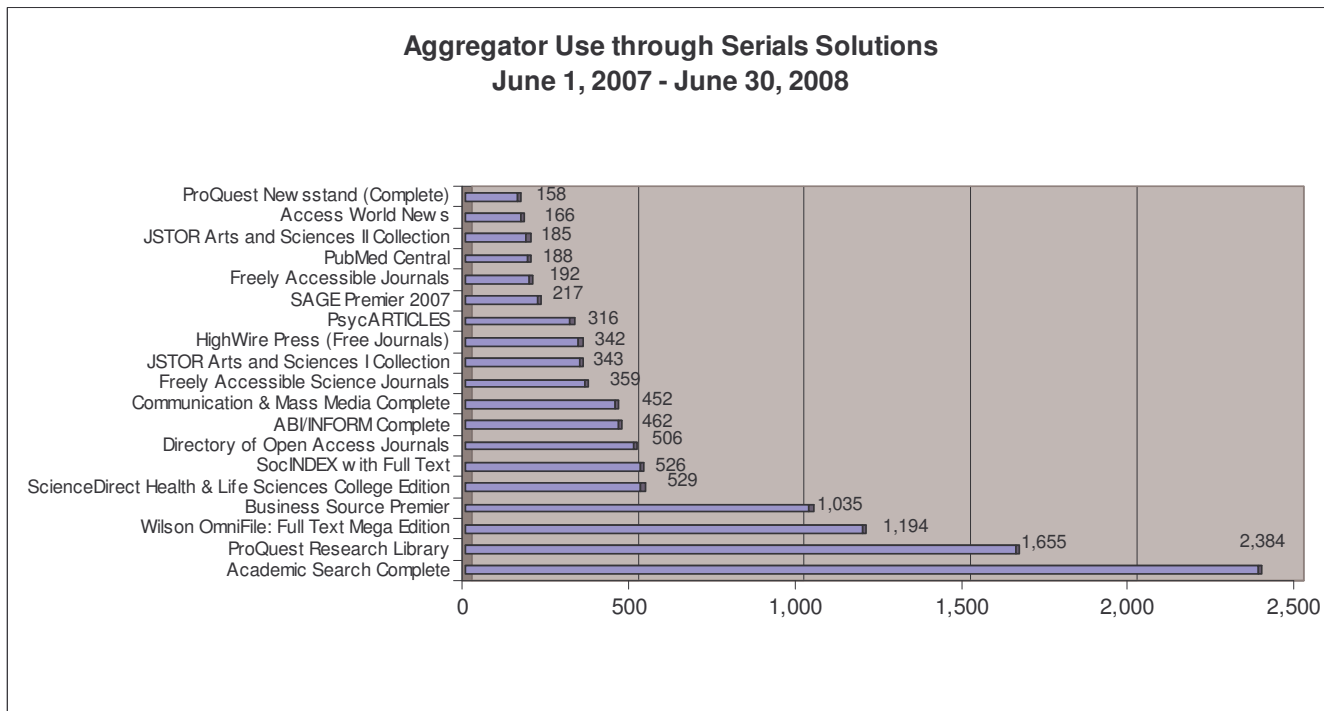
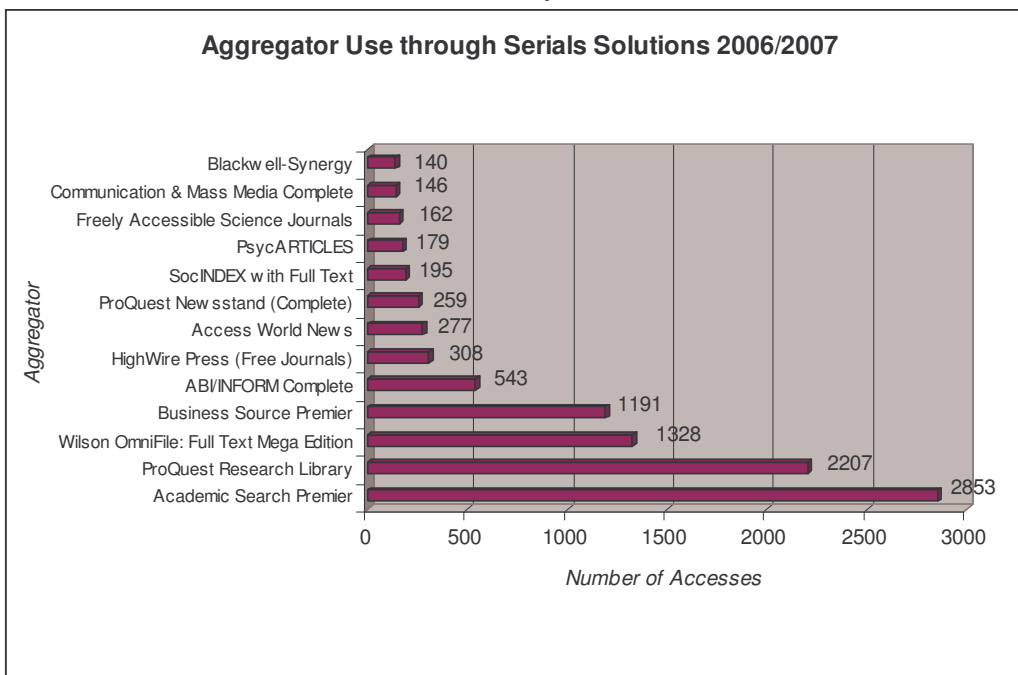
In June, we received 5 issues from 3 libraries and supplied 1 issue through the exchange program.

PERIODICALS DEPARTMENT 2007/2008 STATISTICS				
CATEGORY	STATS FROM 2007/2008	ADDED	DROPPED / WITHDRAWN	STATS FOR JUNE 2008
BOUND VOLUMES HELD	64,818	-	-	64,818
MICROFICHE TOTAL TITLES	659			659
MICROFICHE NUMBER PIECES	154,000			154,000
MICROFILM TOTAL TITLES	244			244
MICROFILM NUMBER ROLLS	8,512	4		8,516
CURRENT TITLES SUBSCRIBED (PAPER & MICRO)	964			964
MICROFORM SUBSCRIPTIONS IN LIEU OF BINDING	6	-	-	6
ACTIVE & INACTIVE JOURNAL TITLES	3,102			3,102
				-
ELECTRONIC JOURNALS AVAILABLE IN FULL TEXT (Includes aggregator databases)	29,515			31430*

ONLINE ONLY SUBSCRIPTIONS	111			111
JOURNAL SUBSCRIPTIONS THAT INCLUDE ONLINE ACCESS (online only subscriptions included)	389			389

**Changed Journal List vendor to Ebsco A-Z. This vendor counts many journals as full text that the previous vendor did not.*

(Added by Dinkins)



Journal use through Serials Solutions dropped this fiscal year. Use will be monitored to see if the trend continues.

FACULTY AND STAFF ACTIVITIES
(June 1, 2007 to June 30, 2008)

Debbi Dinkins
Head of Technical Services and Associate Professor

PRESENTATIONS, PUBLICATIONS AND ACTIVITIES

Presenter for Gender Equity Council Workshop, "How to Plan an Event"
Cataloging consultant for Faulkner State Community College, Bay Minette,
Alabama
Granted sabbatical leave for fall 2008
Presenter for Library training session on cataloging with the Sirsi Java client

MEMBERSHIPS IN PROFESSIONAL ORGANIZATIONS

Florida Library Association
American Library Association
Association of College and Research Libraries
Arts Section & College Section
Beta Phi Mu International Library Science Honor Society
Florida Library Unicorn Users' Group

UNIVERSITY SERVICE

Member of University's Admissions Committee
Member of University Gender Equity Council
Member of Library's Johnson Research Essay Prize Committee, Chair

COMMUNITY SERVICE

Member of Executive Board and Secretary of Stetson's People Helping People
Webmaster for Central Florida Chapter of the University of Alabama Alumni
Association
Decorated a table for Quality of Service Christmas Luncheon (with Jane
Bradford)

Professional Activities June 1, 2007 – June 30, 2008

**Laura N. Kirkland
Cataloging Librarian**

PARTICIPATION IN CONFERENCES, WORKSHOPS, AND SEMINARS:

Attended Microsoft Access I Workshop : CFLC, Maitland

Attended Microsoft Access II Workshop : CFLC, Maitland

**Attended Florida Library Association Annual Conference:
“Celebrate the Leader in You” in St. Pete Beach**

Attended quarterly Central Florida Library Consortium Cataloging Interest Group meetings:

**Procedures Manuals, Quality Control, and Authority Control – Stetson University
Continuing Education – Winter Park Public Library
Smart Searching Strategies and Controlled Vocabulary – Stetson Library**

**Attended Web 2.0: Introduction to Web 2.0 and Library 2.0: CFLC, Volusia County
Library, Daytona Beach**

PRESENTATIONS, PUBLICATIONS AND ACTIVITIES

Served as the Florida Library Association News Digest Editor, compiling and editing news from FLA and from national library news sources on a monthly basis

Presented Workshop at CFLC Cataloging Interest Group May meeting with Jane Bradford:

Why We Can't “Google” Everything: Smart Searching Strategies and Controlled Vocabulary

Presented Workshop at Florida Library Association Conference with Jane Bradford:

Why We Can't “Google” Everything: Smart Searching Strategies and Controlled Vocabulary

Staffed the Florida Library Association booth at the Florida Writer's Association Conference at the Coronado Springs Resort on November 9-10.

Edited and compiled the 2006 Stetson University Faculty Review

Chaired monthly Cataloging meetings

PROFESSIONAL MEMBERSHIPS:

American Library Association

Association of College & Research Libraries

Association for Library Collections and Technical Services

Florida Library Association

Florida Association of College and Research Libraries

CFLC Cataloging Interest Group

Freedom to Read Foundation

COMMUNITY SERVICE:

Participated in Lee National Denim Day to raise money and awareness for breast cancer research

Participated in AHA Wear Red Day to raise money and awareness for heart disease research

Filled food basket for Thanksgiving Basket Brigade

Served as Treasurer for Emmaus Lutheran Church Women's Group

Prepared and presented Powerpoint presentation to Emmaus Lutheran Church members on membership activities and giving statistics

LIBRARY AND UNIVERSITY SERVICE:

Participated in First Year Student Program (providing individual/personalized library and research assistance to first-year students as requested)

Served on the Professional Development Committee. Read and evaluated 16 Summer Grant proposals and 23 applications for sabbatical leave

Worked at Spring 2008 Library Book Sale

Designed the invitations for the Library Fall Reception

Designed the bookplates for the Frederick Gerstell Book Fund

Activities of Technical Services Staff as Reported

Linda Grooms' Participation in meetings, training and seminars

Member Quality of Service Council

Set up a trial of Ebsco's A-Z product

Attended preview of Ebscohost new release



Patricia G. Lopez

Conservation Specialist (Library Assistant II)

Participation in Meetings, Workshops, and Seminars:

Quality of Service Luncheons

Campus-wide meetings

Assisted with annual Library Book Sale

Participation in annual Library events

**Participation in meetings with the Library Director
and Supervising Librarian of Technical Services**

Co-Coordinator of the Annual Stetson Shares

**Volunteer for the Library's participation in the
Annual Stetson Shares**

Special Projects

**Helped to implement, train and supervise the Archival
Retention Project. This project was completed 12/07.**

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Ann Molohon, Continuations Specialist

Participation in Meetings, Workshops and Seminars

Attended CFLC Cataloging Interest Group Meetings at Stetson
Attended Ebsco presentation on new EbscoHost interface
Annual Campus-Wide Meetings
Attended Tech. Service and Staff Meetings
Attended Cataloging meetings
Attended Quality of Service Luncheons

Library Activities

Helped with Book Sale
Participated in Basket Brigade and Christmas giving

Special Projects

Worked on weeding/collection evaluation in the stacks

Community Activities

Secretary, Board of Trustees of Living Water Church

**Linda Zack
Acquisitions Specialist**

Participation in Meetings, Workshops and Seminars

Banner 7 Training Session, April of 2006
Attended Wellness Fair, March 2006
Attend Quality of Service luncheons and campus-wide staff meetings
Library support staff meetings with library Director and Head of Technical Services
Volunteered as needed with Quality of Service Committee
Volunteer for the Annual Thanksgiving Dinner Basket Brigade
Volunteer for the Annual Christmas Donations and wrapping
Attended Stetson's Nutritional Luncheon Seminar
Attended Bowker Training on BIP and new Resources for College Libraries database
Attended in-house retirement seminar

Library Activities

Continue to reduce cost through negotiations with publishers and setting up

Corporate Purchasing Accounts (CPA)

Decrease in MasterCard acquisition spending by establishing CPA's

Served as member of Library Acquisitions Team

Participated in annual Library Book Sale

Contributions, Community, Donations and Gift-giving Programs

American Heart Association

Supported and donated to the awareness for the Susan G. Komen Breast Cancer Foundation

Donated to the American Red Cross

Sponsored Adopt an Angel for underprivileged children in the Deland community

Donated to Florida Future Educators of America (FFEA) for Deland tornadoes victims

Donated towards Care Packages to Iraq and Afghanistan in support of our troops

**Angela Story
Government Documents Specialist**

Participation in meetings, training and seminars

“Book Blitz III”, 2-day workshop, sponsored by CFLC and TMQ, Brevard County Libraries, Cocoa, FL

Interest Group: Government Documents, sponsored by CFLC, Stetson University Federal Depository Library Handbook - Weekly meetings (from February to April) with Costello to study the most recent edition of the Handbook

Hildegard Kolz (Visiting Exchange Librarian from Freiburg, Germany) media presentation, Stetson University

Ebsco – Presentation by representative to introduce new Interface

Tech Services meetings

Cataloging meetings

GovDoc Cataloging meetings

Library Staff meetings
DuPont-Ball Annual Book Sale

Howard Thurman Dinner and Lecture Series, Stetson University
Quality of Service Breakfast and Luncheons, Stetson University
Tour of Vera Lea Rinker Native Plant Garden, Stetson University
University-wide staff meetings, Stetson University

LIBRARY CATALOGED HOLDINGS AS OF JUNE 30, 2008

Appendix A

DESCRIPTION	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	5/31/06	5/31/06	5/31/07	5/31/07	6/30/08	6/30/08
PHYSICAL COLLECTIONS						
Circulating Collection	240,136	215,029	241,469	216,802	245,632**	220,990**
Reference Collection	26,744	9,891	21,535	7,758	21,523	7,768
Music Library Books	2,936	2,279	2,951	2,284	2,959	2,289
Stetson Collection	4,208	2,061	4,412	2,163	4,571	2,276
Treasure Collection	1,201	758	1,232	769	1,269	788
Greenlaw Collection	n/a	n/a	281	280	1,519	1,513
Shaw Collection	n/a	n/a	87	48	87	48
Cleland Collection	n/a	n/a	n/a	n/a	34	28
Sub-Total Books	275,225		271,967		277,594**	
BOUND PERIODICALS VOLUMES HELD	64,136		64,054		64,818	
TOTAL BOOK & JOURNAL VOLUMES (Physical)	339,361		336,021		342,412**	
		Titles Held		Titles Held		Titles Held
		5/31/06		5/31/07		6/30/08
VIRTUAL COLLECTIONS						
Reference Ebooks (including added copies)		384		602		760
Ebooks (including added copies)		344		1,432		2,251
Websites		182		204		371
Remote Databases		70		51*		59
Senior Projects		3		3		3

* Lower number due to catalog database cleanup to more clearly express different electronic formats.

** Figures for 2005/2006 and 2006/2007 do not include Juvenile collection.

JOURNALS - TITLES						
Current Titles Subscribed (paper & micro only)		1,049		982		964
Microform Subscriptions in lieu of Binding		18		6		6
Online Only Subscriptions		21		87		111
Active & Inactive Journal Titles in Library		3,189		3,099		3,102
Internet Journals Available in Full Text		20,008		22,667		***31,430
Subscriptions: Print + Online						389
JENKINS MUSIC LIBRARY	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	5/31/06	5/31/06	5/31/07	5/31/07	6/30/08	6/30/08
Audiocassettes	113	99	113	99	113	99
Compact discs	5,132	5,019	5,606	5,476	5,945	5,801
Phonorecords (Sirsi only)	8,041	7,541	8,057	7,556	7,952	7,461
Scores (score parts not counted sep. after 5/31/00)	15,315	10,662	15,858	11,004	16,395	11,464
Sheet Music Minimally Cataloged & Not Classified	965	965	966	966	979	979
Recital CD's Minimally Cataloged & not Classified	950	829	1,286	1,015	1,583	1,166
FEDERAL DOCUMENTS PHYSICAL HOLDINGS						
Paper Pieces / Volumes	252,624		250,176		238,958	
Microfiche Pieces	120,958		121,633		110,153	
Microfilm Reels	223		223		223	
Maps	1,402		1,401		1,407	
CD-Roms	2,663		2,512		2,529	
Computer Disks	169		169		169	
Videocassettes	27		30		30	
DVDs	109		147		164	
Government Documents Recon Titles (Total)		916		1,627		2,712

FEDERAL DOCUMENTS TITLES CATALOGED	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	5/31/06	5/31/06	5/31/07	5/31/07	6/30/08	6/30/08
Paper Titles Fully Cataloged		40,393		33,773		34,946
Microfiche Titles Fully Cataloged		20,247		20,511		15,039
Paper & Microfiche Titles Minimally Cataloged		7,704		7,684		822
Titles Temporarily Minimally Cataloged		535		275		218
Computer Disks Fully Cataloged		7		7		7
CD-Roms Fully Cataloged		1,257		1,210		1,223
Maps Cataloged		422		448		474
Videocassettes		59		67		79
Document Remote Databases (incl. PURLS cataloged separately and as added copies)		12,417		16,488		19,212
Total Federal Documents Titles in Unique Formats Accessible through WebCat		83,041		80,463		*72,020
MICROFORMS						
Microcard – Books	9,642	3,073	0	0	0	0
Microfiche Books	**110,565	105	**58,291	70	**58,291	66
Microfiche Journals	155,824	680	155,258	659	154,000	659
Microfilm Books Reels & Titles	465	4,639	465	4,639	465	4,639
Microfilm Journals Reels & Titles	8,958	284	8,529	244	8,516	244
Ultrafiche Books Pieces & Titles	120	120	0	0	0	0

* Unique titles in multiple formats accessible through Webcat as of 6/30/08 = 63,104.

** Historical count provided is not based on Sirsi.

*** Journal list vendor changed (July 2008) to Ebsco A-Z. Vendor counts many journals as full text that Serials Solutions did not.

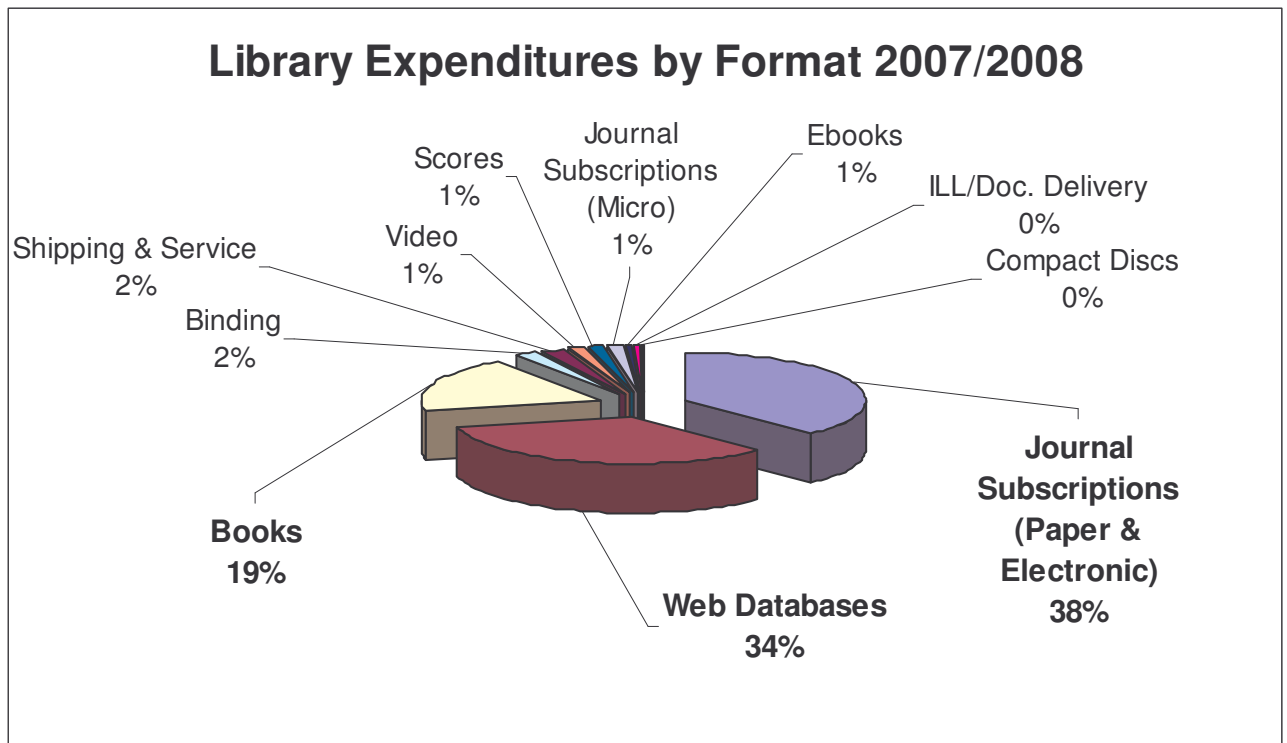
OTHER FORMATS	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	5/31/06	5/31/06	5/31/07	5/31/07	6/30/08	6/30/08
Audiocassette Titles (Main Library)	116	113	116	113	116	113
Compact Discs (Audio – Main Library)	7	7	7	7	9	9
Computer Software Disks & Titles	106	101	34	30	35	31
CD-Rom Disks & Titles (excl. Fed. Documents)	67	59	65	56	68	59
Dumm Audiocassette Collection	n/a	n/a	n/a	n/a	79	62
DVDs Pieces & Titles	667	554	979	830	1,305	1,114
DVD-Rom Disks & Titles (excl. Fed. Documents)	3	3	3	3	3	3
Maps – Cataloged	15	14	14	13	14	13
Slides – Pieces & Titles	247	3	247	3	247	3
Videodiscs – Pieces & Titles (Music & Main)	55	47	55	47	55	47
Videocassettes & Titles	2,804	2,118	2,806	2,123	2,829	2,142

LIBRARY EXPENDITURES BY FORMAT TYPE

Appendix B

MEDIA	06/07 COST	06/07 PERCENTAGE	07/08 COST	07/08 PERCENTAGE
JOURNAL SUBSCRIPTIONS (PAPER & ELECTRONIC)	\$235,761	36.45%	\$250,450	37.78%
WEB DATABASES	\$186,602	28.85%	\$222,490	33.56%
BOOKS	\$152,247	23.54%	\$124,823	18.83%
BINDING	\$8,465	1.31%	\$13,888	2.09%
SHIPPING & SERVICE	\$13,846	2.14%	\$13,812	2.08%
VIDEO	\$12,207	1.89%	\$9,650	1.46%
SCORES	\$10,897	1.68%	\$9,623	1.45%
JOURNAL SUBSCRIPTIONS (MICRO)	\$8,673	1.34%	\$8,818	1.33%
EBOOKS	\$8,576	1.33%	\$4,451	0.68%
ILL/DOC. DELIVERY	\$6,418	0.99%	*\$2,470	0.37%
COMPACT DISCS	\$3,113	0.48%	\$2,447	0.37%
TOTAL RESOURCES EXPENDITURES	\$646,805	100%	\$662,924	100%

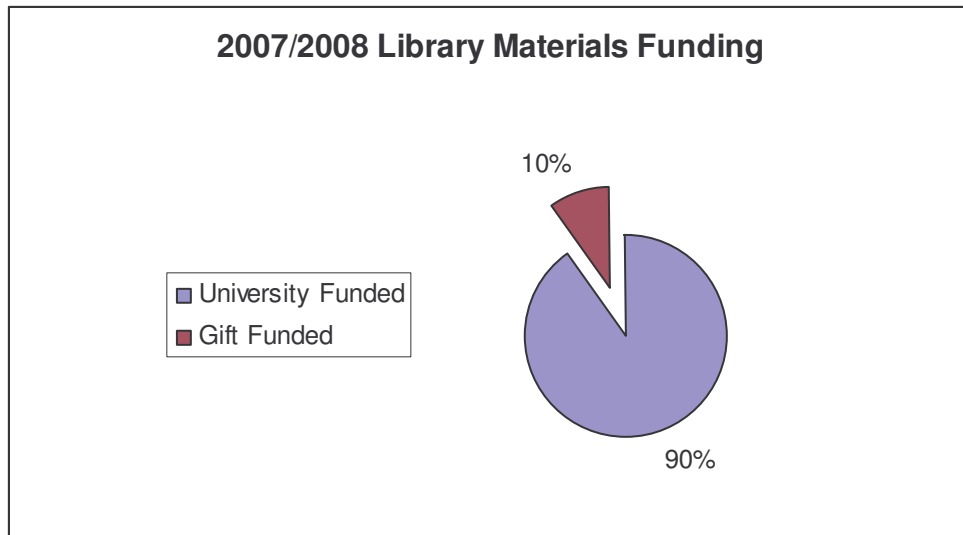
*DLLI paid from Solinet budget in 07/08.



LIBRARY RESOURCES EXPENDITURES BY FUND 2007/2008 Appendix C

NAME	FUND ID	SPENT
ACCOUNTING	9200	\$8,181
AFRICANA STUDIES	6233	\$1,919
AMERICAN STUDIES	6222	\$4,180
AQUATIC & MARINE BIOLOGY	6225	\$3,573
ART	6224	\$7,189
BINDING - BOOKS	6268	\$1,039
BINDING - PERIODICALS	6272	\$12,805
BIOLOGY	6226	\$23,300
BUSINESS - COMMON FUND	6264	\$7,482
CHEMISTRY	6228	\$38,209
COMMUNICATION STUDIES & THEATER ARTS	6262	\$6,524
COUNSELOR EDUCATION	6229	\$5,191
DATABASES	6200	\$193,683
DECISION & INFORMATION SCIENCE / QUANTITATIVE METHODS	6241	\$2,967
DIGITAL ARTS PROGRAM	6223	\$1,117
ECONOMICS	6230	\$7,750
ENGLISH	6234	\$12,389
FINANCE	6263	\$8,388
FOREIGN LANGUAGES	6244	\$3,829
GENERAL	6220	\$27,836
GEOGRAPHY / GEOLOGY	6236	\$7,790
GOVERNMENT DOCUMENTS PURCHASES	6274	\$1,323
HISTORY	6240	\$9,392
INTEGRATIVE HEALTH SCIENCE & SPORTS MANAGEMENT	6238	\$7,958
INTERLIBRARY LOAN DOCUMENT DELIVERY	ILL	\$2,318
LATIN AMERICAN STUDIES	6246	\$1,922
MANAGEMENT	6265	\$15,736
MARKETING	6251	\$5,389
MATHEMATICS & COMPUTER SCIENCE	6242	\$10,623
MICROFORMS-IN-LIEU-OF-BINDING EXPENDITURES	6270	\$8,694
MUSIC	6266	\$9,019
PHILOSOPHY	6248	\$4,859
PHYSICS	6250	\$8,574
POLITICAL SCIENCE	6252	\$9,934
PSYCHOLOGY	6254	\$8,462
REFERENCE	6256	\$24,629
RELIGIOUS STUDIES	6258	\$8,300
RUSSIAN STUDIES	6463	\$3,220
SERVICE & SHIPPING	6221	\$11,363
SOCIOLOGY & ANTHROPOLOGY	6260	\$11,765
TEACHER EDUCATION	6232	\$14,741
VIDEO	VIDEO	\$2,858
WOMEN & GENDER STUDIES	6261	\$3,001
TOTAL 2093		\$569,420

PRESSER LIBRARY	231	\$13,062
TOTAL 2093 + 2095		\$582,482
RINKER FUND	615015	\$16,022
ROLAND GEORGE INVESTMENT PROGRAM	6011	\$6,956
REPLACEMENTS FOR LOST BOOKS	REPL	\$372
COMPUTER RESEARCH FUND (NON-ILL)	73305	\$3,498
SUMMARY OF GIFT FUNDS LIBRARY BOOK DRIVE	9861	\$21,073
STETSON GIFT FUND	635057	\$2,096
BROWNELL GIFT FUND	635049	\$16,856
BOOKSALE FUND	9864	\$569
CELEBRATION - GENERAL REFERENCE	CELEB-0	\$13,000
TOTAL LIBRARY RESOURCES AND BINDING EXPENDITURES		\$662,924



SELECTED PROCESSING STATISTICS 2007/2008

	2003/2004	2004/2005	2005/2006	2006/2007	2007/2008	June 2008
Book Volumes Cataloged & Processed	5,940	4,230	5,467	4,648	4,573	63
Main Circulating Collection ***	4,968	3,474	4,291	3,547	2,541	27
Music Circulating & Reference Collection					21	0
Main Reference	801	668	723	551	381	13
Special Collections	171	88	453	550	1,608	23
Celebration Center (Items Cataloged, All Media)	111	167	102	0	0	0
Web Sites Cataloged (Non-Document)	76	203	15	32	177	0
E-Books Cataloged (Reference and Nonreference)	n/a	n/a	207	1,362	1,007	36
Scores & Recordings Cataloged Music Library(Titles)	1,330	652	687	819	821	13
Other Media Cataloged (Titles)	453	257	618	406	415	28
Federal Documents Fully Cataloged (Titles - all media)	3,987	2,820	3,130	3,517	2,572	377
Federal Documents Briefly Cataloged (Titles - all media)	333	111	32	47	35	3
Unauthorized Headings Corrected and/or Updated	6,666	5,366	5,982	15,666	1,993*	14
Authority Records Added			6,386	13,327	12,732	654
Titles Converted to MARC Format (Main Non-Document)	512	232	41	44	23	0
Titles Converted to MARC Format (Music)		303	0	4	2	0
Titles Converted to MARC Format (Documents)		434	444	166	1,249	34
Volumes Bound/Rebound (excl. journals)	99	134	70	41	117	0
Volumes Cataloged for Walker Collection	6	0	3	1	1	0
URLs Corrected (non-Federal Document)			140	57	100	2
Items Mended	767	847	539	261	279	44

Total Items Withdrawn from Collection	2,216	3,305	3,176	69,899	2,857	553
Circulating Collection – Lost	220	117	167	150	75	86
Circulating Collection – Weeded	1,580	2,435	2,688	2,012	2,571	157
Reference - Lost	9	2	10	151	0	3
Reference - Weeded	366	481	256	5,356	197	302
Other Media Weeded (Main Library)	26	18	55	62,230**	14	5
Books Reinstated	31	42	72	95	30	3
Titles Cataloged (All except Gov Docs)	6,662	4,659	5,494	6,640	6,253	294
Gifts						
Not Checked/Put on Booksale or Exchange	79	249	312	25	28	0
Checked/Put on Booksale or Exchange	461	342	387	226	330	0
Checked and Cataloged	489	713	847	2,190	996	0

* Does not include globally updated headings.

** Includes microcard, ultrafiche and some Reference microfiche titles.

*** Numbers given up to and including 2006/2007 in this category included Music Library circulating books.