

duPont-Ball Library

Technical Services Department Annual Report 2012-2013
(Acquisitions, Cataloging, Collection Development, Systems & Technology,
Periodicals)

Submitted by
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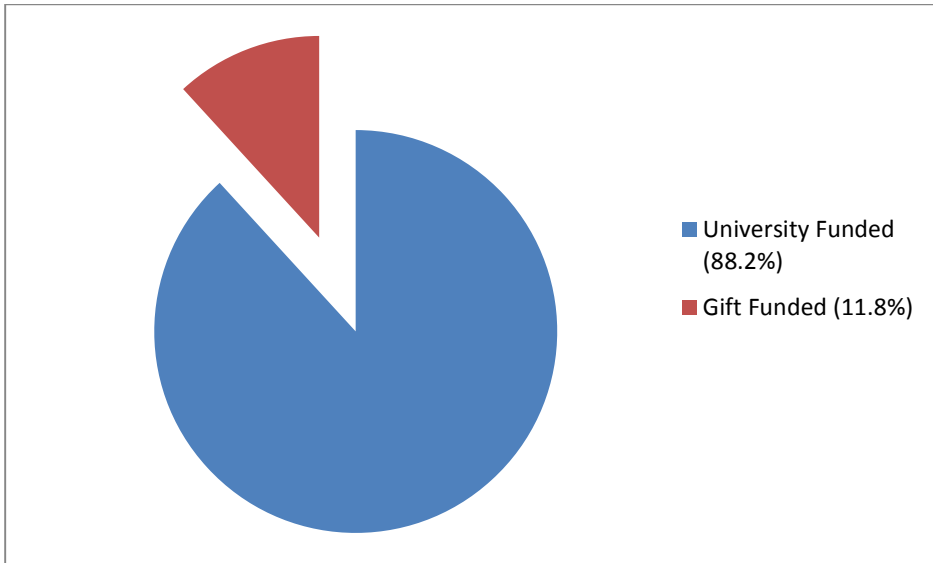
I. Materials Budget & Funding

- \$713,947 spent on physical and electronic materials for library collections – a considerable increase of \$30,251 from 2011/2012. Increase spent on additional database resources and ejournal packages.
- 80.43% of total spent on electronic formats.
- 88% funded by the University, 12% funded by gift funds and endowments.
- 42.68% spent on physical and electronic journals.
- 12.67% spent on physical and electronic books.
- Only 6.56% spent on physical books.

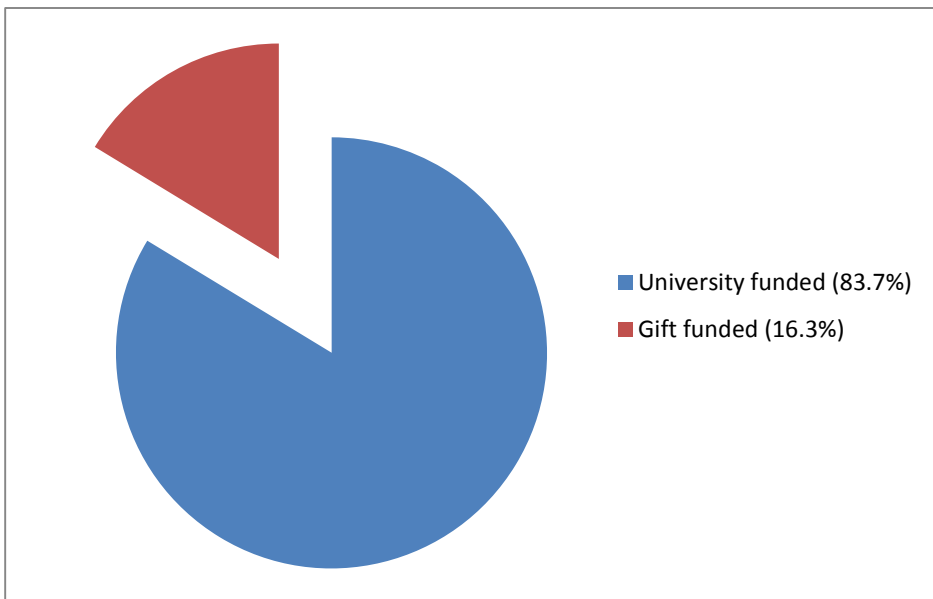
Library Materials Expenditures by Format Type

FORMAT	11/12 COST	11/121 PERCENTAGE	12/13 COST	12/13 PERCENTAGE
WEB DATABASES	\$210,606	30.80%	\$263,874	36.96%
ELECTRONIC JOURNAL SUBSCRIPTIONS	\$244,361	35.74%	\$246,088	34.47%
PAPER JOURNAL SUBSCRIPTIONS	\$59,499	8.70%	\$58,659	8.21%
BOOKS	\$62,200	9.10%	\$46,867	6.56%
EBOOKS	\$46,748	6.84%	\$43,643	6.11%
STREAMING VIDEO	\$13,907	2.03%	\$15,081	2.11%
VIDEO	\$11,830	1.73%	\$11,757	1.65%
SHIPPING & SERVICE	\$9,640	1.41%	\$10,224	1.43%
SCORES	\$8,228	1.20%	\$7,240	1.01%
STREAMING AUDIO	\$5,851	0.86%	\$5,591	0.78%
ILL/DOC. DELIVERY	\$3,651	0.54%	\$2,687	0.38%
BINDING	\$7,107	1.05%	\$1,790	0.25%
COMPACT DISCS	\$68	0.00%	\$447	0.06%
TOTAL RESOURCE EXPENDITURES	\$683,696	100%	\$713,947	100%

2012/2013 Materials Funding – University vs. Gift



2012/2013 General Operating Funding – University vs. Gift



II. 2012/2013 General Operating Expenditures

Type of Expenditure										
	University-Funded	Porter	Enhancement	Politicos	Staff Development	Berger	Booksale	Research Prizes		Totals
Misc. Revenue	-\$956.81									-\$956.81
Office Furniture	\$1,252.07		\$553.98							\$1,806.05
Computers & Peripherals	\$963.86	\$93.56	\$2,865.00							\$3,922.42
Library Furniture	\$290.97									\$290.97
Library Equipment	\$2,697.45	\$10,256.00								\$12,953.45
Other Equipment	\$260.64		\$748.93	\$175.79						\$1,185.36
Training/Self-Development (Webinars)	\$244.00									\$244.00
Mileage Reimbursement	\$147.74									\$147.74
Travel	\$4,649.03	\$2,959.23								\$7,608.26
Maintenance – Equipment	\$3,242.38									\$3,242.38
Office Supplies	\$8,937.77		\$1,205.29	\$258.19	\$9.05	\$1,126.00		\$520.00		\$12,056.30

Laboratory Supplies	\$34.99									\$34.99
Other Supplies	\$633.22									\$633.22
Printer Cartridges	\$18,241.36					\$1,375.81				\$19,617.17
Print Shop Charges	\$645.89		\$4.48							\$650.37
Duplication	\$7,065.16					\$49.09				\$7,114.25
Postage & Shipping	\$5,336.66	\$783.27								\$6,119.93
Equipment Rental	\$5,630.80					\$50.00				\$5,680.80
Meals/Catering	\$1,557.59		\$336.55							\$1,894.14
Software	\$483.74		\$100.00							\$583.74
Subscriptions (Link Resolver, EDS, etc.)	\$20,779.00									\$20,779.00
Signs	\$120.00									\$120.00
Solinet (includes OCLC charges and Sirsi server maintenance charges)	\$83,767.66	\$7,615.14								\$91,382.80
Research-Library	\$216.00									\$216.00

Other Printing			\$699.61							\$699.61
Research Cell Phone			\$262.92							\$262.92
Books							\$322.01			\$322.01
Total	\$166,241.17	\$21,707.20	\$6,776.76	\$433.98	\$9.05	\$2,600.90	\$322.01	\$520.00		\$198,611.07

Fund Raising Summary, 2012/2013

		2012/2013 Contributions	2011/2012 Contributions	2010/2011 Contributions*
Enhancement Fund		\$21,135.00	\$54,344.50	\$56,623.32
Materials Fund		\$15,086.66	\$8,009.96	\$9,589.96
Other (incl. Research Prize, Library Speakers, Staff Development, etc.)		\$600.00	\$3,381.61	\$0.00
Betty Drees Johnson Library Endowment		\$2,167.00	\$23,974.71	\$51,761.00
Politicos Fund		\$0.00	\$0.00	\$0.00
Total		\$38,988.66	\$89,710.78	\$117,974.28

* Last Johnson year (included one single gift of \$50,000 for Library endowment).

III. Collections

A. Physical Collections

- Achieved negative growth in physical book and journal collections in 2012/2013 due to deliberate weeding efforts. Total volume holdings decreased by 28,311 volumes.

DESCRIPTION	Vols. Held 6/30/11	Titles Held 6/30/11	Vols. Held 6/30/12	Titles Held 6/30/12	Vols. Held 6/30/13	Titles Held 6/30/13
Circulating Collection	248,074	224,155	248,986	225,073	222,154	201,197
Reference Collection **	11,918	4,209	12,791	4,738	12,865	4,750
Music Library Books	2,425	1,942	n/a	n/a	n/a	n/a
Stetson Collection *	5,055	2,528	5,204	2,608	5,350	2,643
Treasure Collection	1,349	843	1,393	857	1,421	872
Greenlaw Collection	1,553	1,547	1,564	1,558	1,599	1,592
Shaw Collection	88	49	88	49	88	49
Cleland Collection	68	55	71	57	70	56
Sub-Total Books and Special Collections	270,530		270,097		243,547	
BOUND PERIODICALS VOLUMES HELD	45,098		45,466		43,705	
TOTAL BOOK & JOURNAL VOLUMES (Physical)	315,628		315,563		287,252	

* Special collections title and volume counts include all formats included in collections.

** Reference Collection grew in FY12 due to addition of Music Library reference titles and volumes.

JOURNALS - TITLES		Titles Held		Titles Held		Titles Held
		6/30/11		6/30/12		6/30/13
Active Subscriptions (paper only)		467		400		379
Active Online Subscriptions		n/a		375		346
Active & Inactive Journal Titles in Library		2,116		2,107		1,686
Total Active Subscriptions		n/a		760		725
Electronic Journal Titles Accessible		64,652		69,374		78,699

FEDERAL DOCUMENTS PHYSICAL HOLDINGS	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	6/30/11		6/30/12		6/30/13	
Paper Pieces / Volumes	236,439		235,924		234,347	
Microfiche Pieces	108,230		109,069		109,490	
Microfilm Reels	223		223		223	
Maps	1,413		1,413		1463	
CD-Roms	2,326		2,334		2,348	
Computer Disks	95		95		95	
Videocassettes	30		30		30	
DVDs	285		303		340	
Government Documents Recon Titles (Total)		4,162		4,268		7,934

FEDERAL DOCUMENTS TITLES CATALOGED	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	6/30/11	6/30/11	6/30/12	6/30/12	6/30/13	6/30/13
Paper Titles Fully Cataloged *		37,501		38,386		42,354
Microfiche Titles Fully Cataloged		17,403		18,000		19,463
Paper & Microfiche Titles Minimally Cataloged		783		781		823
Titles Temporarily Minimally Cataloged		98		50		50
Computer Disks Fully Cataloged		6		6		6
CD-Roms Fully Cataloged		1,105		1,102		1,102
Maps Cataloged		953		962		985
Videos Cataloged		106		108		108
Document Remote Databases (incl. PURLs cataloged separately and as added copies)		26,486		28,791		30,784

*Number of paper titles increased in FY13 partially due to recon project.

MICROFORMS						
Microfiche Books	**58,291	66	**58,291	66	**58,291	66
Microfiche Journals	129,543	450	128,344	448	128,344	448
Microfilm Books Reels & Titles	465	4,639	465	4,639	465	4,639
Microfilm Journals Reels & Titles	8,348	210	8,348	210	8,348	210

** Historical count provided is not based on Sirsi.

OTHER FORMATS	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	6/30/11	6/30/11	6/30/12	6/30/12	6/30/13	6/30/13
Compact Discs *	13	13	6,695	6,450	6,930	6,677
Computer Software Disks & Titles	14	12	14	12	12	10
CD-Rom Disks & Titles (excl. Fed. Documents)	167	116	175	118	185	126
Audiocassettes **	84	81	0	0	0	0
Dumm Audiocassette Collection	552	435	552	435	553	435
DVDs Pieces & Titles	2,282	2,044	2,678	2,418	2,982	2,713
DVD-Rom Disks & Titles (excl. Fed. Documents)	6	6	6	6	7	7
Maps – Cataloged	15	13	15	13	15	13
Phonorecords (Sirsi only)	3,703	3,564	3,699	3,560	3,697	3,558
Recital CD's Minimally Cataloged & not Classified	2,640	1,699	2,978	1,845	3,293	2,037
Scores (score parts not counted sep. after 5/31/00)	18,005	12,888	18,250	13,078	18,274	13,120
Sheet Music Minimally Cataloged & Not Classified **	982	982	0	0	0	0
Videodiscs – Pieces & Titles	3	3	3	3	5	5
Videocassettes & Titles	1,785	1,333	1,713	1,287	1,416	1,078

* Starting in 2011/2012, includes former Music Library collection.

** Sheet Music and Audiocassette collections withdrawn in 2011/2012.

B. Electronic Collections

- Databases added in 2012/2013: ACRL Metrics (library assessment), Ancestry Library Edition, Ebrary General Interest ebook collection, ImageQuest (Britannica), Proquest Statistical Abstracts, PsycTests, SciFinder
- Journal packages added in 2012/2013: JSTOR Life Sciences collection, Sage Premier, Wiley.

	Titles Held	Titles Held	Titles Held
	6/30/11	6/30/12	6/30/13
VIRTUAL COLLECTIONS			
Reference Ebooks (including added copies)	1,176	1,462	1,464
Ebooks (including added copies)	73,549	82,251	110,004
Websites	448	486	490
Remote Databases	112	124	130
Streaming Audio (Databases and Titles)	n/a	10,221	12,088
Streaming Video (Databases and Titles)	6,180	9,286	20,056

IV. SELECTED PROCESSING/ACTIVITY STATISTICS DURING 2011/2012

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013
Main Circulating Collection	2,453	2,698	2,595	1,577	1,173
Music Circulating & Reference Collection*	4	10	25	n/a	n/a
Main Reference	212	267	149	163	120
Special Collections	115	190	132	127	128
Total Book Volumes Cataloged & Processed	2,784	3,165	2,901	1,867	1,421
Web Sites Cataloged (Non-Document)	29	49	61	42	22
E-Books Cataloged (Reference and Nonreference)	3,941	2,825	770	1,445	501
Ebooks added (not cataloged)	n/a	n/a	n/a	14,087	30,656
Scores & Recordings (Physical) Cataloged (Titles)	437	1,206	1,310	444	565
Other Media Cataloged (Titles)	538	639	3,727	620	805
Streaming Video and Audio Added (Titles)	n/a	n/a	n/a	13,361	12,754
Federal Documents Fully Cataloged (Titles - all media)	2,918	3,302	2,492	2,639	2,289
Federal Documents Briefly Cataloged (Titles - all media)	48	12	49	3	14
Authority Records Added	7,539	10,667	6,997	7,013	6,202
Titles Converted to MARC Format (Main Non-Document)	62	165	60	11	3
Titles Converted to MARC Format (Music)	1	0	0	n/a	n/a
Titles Converted to MARC Format (Documents)	1,161	165	33	70	3,656
Volumes Cataloged for Walker Collection	0	1	5	0	2
URLs Corrected (non-Federal Document)	65	18	3	120**	332**
Volumes Bound/Rebound (excl. journals)	65	45	20	8	30
Items Mended	277	211	159	196	165
Mending Items Replaced by ebooks	n/a	3	6	5	12

*Music Library merged with Main Library July, 2011.

** Includes all collections since government documents now received and processed through TS workflow.

	2008/2009	2009/2010	2010/2011	2011/2012	2012/2013
Circulating Collection – Lost	184	90	81	166	116
Circulating Collection – Weeded	1,205	2,687	2,427	2,097	28,255
Reference - Lost	42	2	0	0	0
Reference - Weeded	4,502	5,230	131	259	59
Other Media Weeded/Lost (Main Library)	297	558	762	138	358
Total Items Withdrawn from Collection	6,230	8,567	3,401	2,660	28,788
Books Reinstated	34	28	25	19	30
Titles Cataloged (All except Gov Docs)	7,447	7,134	6,932	4,077	2,752
Gifts					
Not Checked/Put on Booksale or Exchange	46	210	656	69	282
Checked/Put on Booksale or Exchange	166	182	99	745	1,025
Checked and Cataloged	449	1,152	1,427	740	557

	2010/2011	2011/2012	2012/2013
Total Federal Documents Titles in Unique Formats Accessible through OPAC	84,441	88,186	95,675
Total Unique Federal Documents Titles in Multiple Formats Accessible through OPAC	71,010	73,253	78,980