

duPont-Ball Library

Technical Services Department Annual Report 2014-2015
(Acquisitions, Cataloging, Collection Development, Systems & Technology,
Periodicals)

Submitted by
Debbi Dinkins
Associate Dean of the Library

Technical Services Department Personnel: Jennifer Kinsey, Electronic Collections Specialist; Laura Kirkland, Catalog Librarian; Ann Molohon, Continuations Specialist; James Riley, Digital Resources & Technology Specialist (left Stetson in February 2015); Jean Wald, Research Librarian and Music Specialist; Linda Zack, Acquisitions Specialist.

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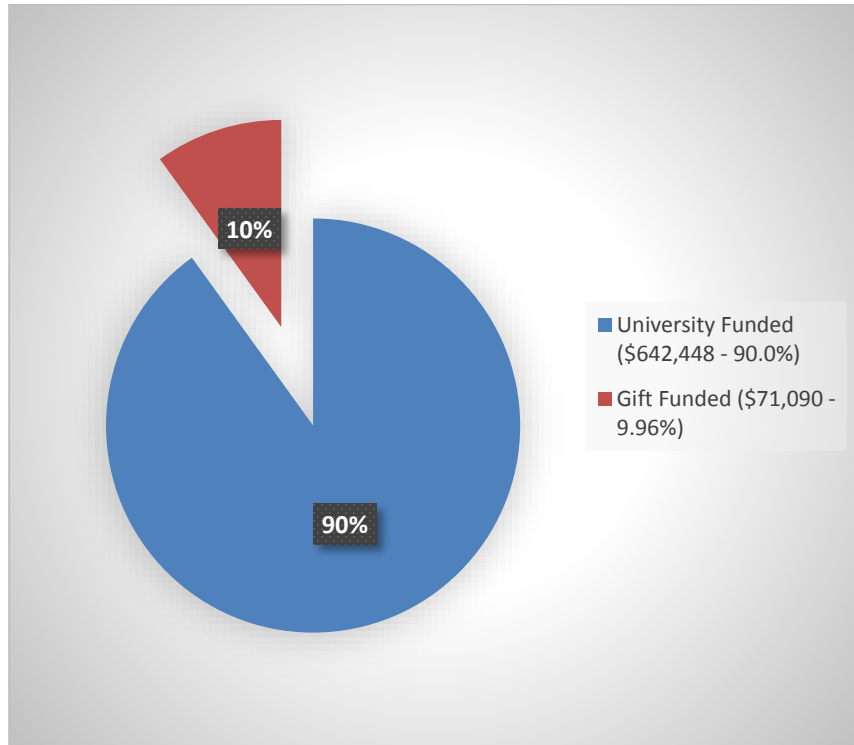
I. Materials Budget & Funding

- \$713,538 spent on physical and electronic materials for library collections – a decrease of \$11,122 from 2013/2014. Decrease due to database cancellations based on usage.
- **81% of total spent on electronic formats.**
- 90% funded by the University, 10% funded by gift funds and endowments.
- 46.75% spent on physical and electronic journals.
- 12.75% spent on physical and electronic books.
- **Only 6.44% spent on physical books.**

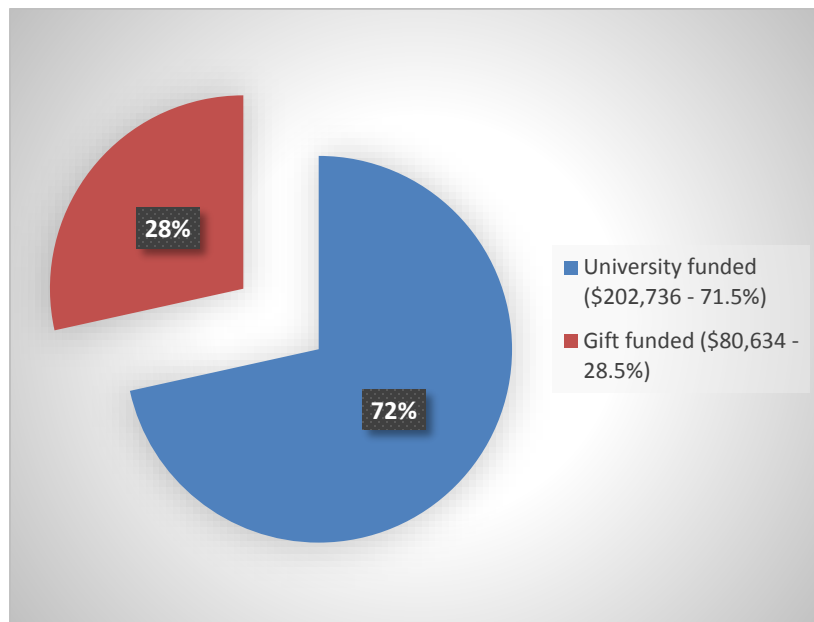
Library Materials Expenditures by Format Type

FORMAT	13/14 COST	13/14 PERCENTAGE	14/15 COST	14/15 PERCENTAGE
ELECTRONIC JOURNAL SUBSCRIPTIONS	\$291,996	40.29%	\$277,947	38.95%
WEB DATABASES	\$242,566	33.47%	\$227,194	31.84%
PAPER JOURNAL SUBSCRIPTIONS	\$59,408	8.20%	\$55,677	7.80%
BOOKS	\$43,545	6.01%	\$45,969	6.44%
EBOOKS	\$35,670	4.92%	\$45,019	6.31%
STREAMING VIDEO	\$9,868	1.36%	\$20,373	2.86%
SHIPPING & SERVICE	\$11,928	1.65%	\$8,638	1.21%
SCORES	\$10,090	1.39%	\$7,691	1.08%
VIDEO	\$7,161	0.99%	\$6,792	0.95%
STREAMING AUDIO	\$6,632	0.92%	\$6,390	0.90%
BINDING	\$1,961	0.27%	\$6,151	0.86%
ILL/DOC. DELIVERY	\$3,760	0.52%	\$5,419	0.76%
COMPACT DISCS	\$75	0.01%	\$278	0.04%
TOTAL RESOURCE EXPENDITURES	\$724,660	100%	\$713,538	100%

2014/2015 Materials Funding – University vs. Gift



2014/2015 General Operating Funding – University vs. Gift



II. A. 2014/2015 General Operating Expenditures – Library & Learning Technologies

Type of Expenditure										
	University-Funded	Learning Technologies	Porter	Enhancement	BDJ Endowed Dean	BDJ Library Endowment	Berger	Research Prizes	Booksale Fund	Totals
Office Furniture	\$3,853.03								\$50.00	\$3,903.03
Computers & Peripherals	\$4,583.15	\$7,928.19		\$19,900.00	\$22,934.64	\$132.63				\$55,478.61
Books (Bookfeast)									\$378.66	\$378.66
Cellular Telephones				\$99.99						\$99.99
Other Equipment	\$1,756.86	\$411.43								\$2,168.29
Carpeting		\$3,534.00								
Conference Fees		\$1,535.00								
Training/Self-Development (Webinars)	\$1,229.02					\$345.00				\$1,574.02
Mileage Reimbursement		\$333.75				\$95.23				

Travel	\$3,494.57	\$4,802.72	\$4,337.77			\$1,740.25				\$14,375.31
Maintenance – Equipment	\$2,834.64					\$229.00				\$3,063.64
Office Supplies	\$10,291.31	\$1,484.17	\$145.53	\$1,195.95	\$260.32	\$79.74	\$242.70		\$93.27	\$13,792.99
Classroom Supplies	\$388.13	\$216.71			\$768.11					\$1,372.95
Other Supplies	\$271.19	\$62.34		\$137.85						\$471.38
Printer Cartridges	\$3,176.12	\$277.36		\$92.17		\$730.71	\$286.45			\$4,562.81
Print Shop Charges	\$509.18	\$50.00	\$307.00	\$208.00		\$40.00				\$1,114.18
Other Printing	\$1,887.61			\$940.42		\$108.00				\$2,936.03
Duplication	\$19,256.60	\$97.27		\$60.00		\$1,268.94				\$20,682.81
Other Awards								\$120.00		\$120.00
Postage & Shipping	\$2,647.32	\$4.50	\$1,308.88	\$605.14						\$4,565.84
Purchased Services		\$178.00		\$1,523.05						\$1,701.05
Equipment Rental	\$5,881.14									\$5,881.14
Meals/Catering	\$1,633.83	\$33.99		\$341.60			\$417.41		\$554.50	\$2,981.33
Other Charges	\$132.72									\$132.72
Subscriptions (Link Resolver, EDS, etc.)	\$30,609.00									\$30,609.00

Bookstore Charges	\$31.60							\$400.00	\$175.00	\$606.60
Software				\$556.27						\$556.27
Signs	\$314.13			\$196.00						\$510.13
On-Line Library Resources (Digitization)				\$1,450.00						\$1,450.00
Tenant Improvements				\$1,879.00						\$1,879.00
Solinet (includes OCLC charges and Sirsi server maintenance charges)	\$87,005.83		\$13,898.70							\$100,904.53
Total	\$181,786.98	\$20,949.43	\$19,997.88	\$29,185.44	\$23,963.07	\$4,769.50	\$946.56	\$520.00	\$1,251.43	\$283,370.29

Fund Raising Summary, 2014/2015

	2014/2015 Contributions	2013/2014 Contributions	2012/2013 Contributions	2011/2012 Contributions	2010/2011 Contributions*
Enhancement Fund	\$44,020.62	\$22,834.00	\$21,135.00	\$54,344.50	\$56,623.32
Materials Fund	\$5,740.00	\$5,290.00	\$15,086.66	\$8,009.96	\$9,589.96
Other (incl. Research Prize, Library Speakers, Staff Development, etc.)	\$342,536.71	\$335,387.47**	\$600.00	\$3,381.61	\$0.00
Betty Drees Johnson Library Endowment	-\$14,781.71***	\$450.00	\$2,167.00	\$23,974.71	\$51,761.00
Politicos Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$377,515.62	\$363,961.47	\$38,988.66	\$89,710.78	\$117,974.28

* Last Johnson as Director year (included one single gift of \$50,000 for Library endowment).

** Includes first installment of funding for Betty Drees Johnson Endowed Dean of the Library Endowment.

***Original Haire Contribution taken from BDJ General Endowment to form Haire Family Endowment.

III. Collections

A. Physical Collections

- Achieved negative growth in physical book and journal collections in 2014/2015 due to deliberate weeding efforts. Total volume holdings decreased by 19,396 volumes.

DESCRIPTION	Vols. Held 6/30/12	Titles Held 6/30/12	Vols. Held 6/30/13	Titles Held 6/30/13	Vols. Held 6/30/14	Titles Held 6/30/14	Vols. Held 6/30/15	Titles Held 6/30/15
Circulating Collection	248,986	225,073	222,154	201,197	197,583	179,525	187,485	170,546
Reference Collection **	12,791	4,738	12,865	4,750	12,925	4,739	12,312	4,521
Stetson Collection *	5,204	2,608	5,350	2,643	5,543	2,717	4,820	1,934
Treasure Collection	1,393	857	1,421	872	1,439	887	1,439	887
Greenlaw Collection	1,564	1,558	1,599	1,592	1,599	1,592	1,598	1,591
Shaw Collection	88	49	88	49	88	49	88	49
Cleland Collection	71	57	70	56	70	56	70	56
Sub-Total Books and Special Collections	270,097		243,547		219,247		207,812	
BOUND PERIODICALS VOLUMES HELD	45,466		43,705		33,557		25,596	
TOTAL BOOK & JOURNAL VOLUMES (Physical)	315,563		287,252		252,804		233,408	

* Special collections title and volume counts include all formats included in collections.

** Reference Collection grew in FY12 due to addition of Music Library reference titles and volumes.

JOURNALS - TITLES		Titles Held		Titles Held		Titles Held		Titles Held
		6/30/12		6/30/13		6/30/14		6/30/15
Active Subscriptions (paper only)		400		379		345		311
Active Online Subscriptions *		375		346		251		299
Active & Inactive Journal Titles in Library		2,107		1,686		1,317		1,033
Total Active Subscriptions *		760		725		596		600
Electronic Journal Titles Accessible **		69,374		78,699		117,905		114,491

* Individual subscriptions only. Does not include titles in e-journal packages.

** May not be number of unique titles. Titles counted by number provided by vendor and may be present in more than one package.

FEDERAL DOCUMENTS PHYSICAL HOLDINGS	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	6/30/12		6/30/13		6/30/14	
Paper Pieces / Volumes	235,924		234,347		220,614	
Microfiche Pieces	109,069		109,490		109,834	
Microfilm Reels	223		223		223	
Maps	1,413		1463		1,463	
CD-Roms	2,334		2,348		2,353	
Computer Disks	95		95		103	
Videocassettes	30		30		30	
DVDs	303		340		355	
Government Documents Recon Titles (Total)		4,268		7,934		10,369

FEDERAL DOCUMENTS TITLES CATALOGED	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	6/30/12	6/30/12	6/30/13	6/30/13	6/30/14	6/30/14	6/30/15	6/30/15
Paper Titles Fully Cataloged *		38,386		42,354		44,376		46,652
Microfiche Titles Fully Cataloged		18,000		19,463		20,042		20,049
Paper & Microfiche Titles Minimally Cataloged		781		823		788		735
Titles Temporarily Minimally Cataloged		50		50		10		1
Computer Disks Fully Cataloged		6		6		6		3
CD-Roms Fully Cataloged		1,102		1,102		1,103		1,103
Maps Cataloged		962		985		986		582
Videos Cataloged		108		108		112		98
Document Remote Databases (incl. PURLs cataloged separately and as added copies)		28,791		30,784		32,256		33,282

*Number of paper titles increased in FY13 partially due to recon project.

MICROFORMS								
Microfiche Books	**58,291	66	**58,291	66	**58,291	66	**58,291	66
Microfiche Journals	128,344	448	128,344	448	111,998	375	98,086	244
Microfilm Books Reels & Titles	465	4,639	465	4,639	465	4,639	465	4,639
Microfilm Journals Reels & Titles	8,348	210	8,348	210	4,544	192	2,536	156

** Historical count provided is not based on Sirsi.

OTHER FORMATS	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	6/30/12	6/30/12	6/30/13	6/30/13	6/30/14	6/30/14	6/30/15	6/30/15
AV (cameras, etc.)	n/a	n/a	n/a	n/a	n/a	n/a	48	43
AV-Tablet (laptops, tablets, etc.)	n/a	n/a	n/a	n/a	n/a	n/a	8	8
Compact Discs	6,695	6,450	6,930	6,677	7,313	7,057	7,226	6,972
Computer Software Disks & Titles	14	12	12	10	12	10	12	10
CD-Rom Disks & Titles (excl. Fed. Documents)	175	118	185	126	106	57	108	57
Dumm Audiocassette Collection	552	435	553	435	553	435	553	435
DVDs Pieces & Titles	2,678	2,418	2,982	2,713	3,302	3,037	3,595	3,322
DVD-Rom Disks & Titles (excl. Fed. Documents)	6	6	7	7	7	7	8	8
Maps – Cataloged	15	13	15	13	15	13	15	13
Phonorecords (Sirsi only)	3,699	3,560	3,697	3,558	3,686	3,547	3,678	3,539
Recital CD's Minimally Cataloged & not Classified	2,978	1,845	3,293	2,037	3,630	2,211	4,010	2,420
Scores (score parts not counted sep. after 5/31/00)	18,250	13,078	18,274	13,120	18,321	13,150	18,347	13,232
Videodiscs – Pieces & Titles	3	3	5	5	5	5	5	5
Videocassettes & Titles	1,713	1,287	1,416	1,078	797	568	30	29

B. Electronic Collections

- Databases added in 2014/2015: Columbia Granger's World of Poetry (new vendor); Opposing Viewpoints in Context; Psychotherapy.net (streaming video).

		Titles Held		Titles Held		Titles Held		Titles Held
		6/30/12		6/30/13		6/30/14		6/30/15
VIRTUAL COLLECTIONS								
Reference Ebooks (including added copies)		1,462		1,464		1,648		1,788
Ebooks (including added copies)		82,251		110,004		139,216		156,306
Websites		486		490		488		545
Remote Databases		124		130		137		136
Streaming Audio (Databases and Titles)		10,221		12,088		16,447		16,432
Streaming Video (Databases and Titles)		9,286		20,056		26,551		34,095

IV. SELECTED PROCESSING/ACTIVITY STATISTICS DURING 2014/2015

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
Main Circulating Collection	2,698	2,595	1,577	1,173	953	975
Music Circulating & Reference Collection*	10	25	n/a	n/a	n/a	n/a
Main Reference	267	149	163	120	136	74
Special Collections	190	132	127	128	122	95
Total Book Volumes Cataloged & Processed	3,165	2,901	1,867	1,421	1,211	1,144
Web Sites Cataloged (Non-Document)	49	61	42	22	14	66
E-Books Cataloged (Reference and Nonreference)	2,825	770	1,445	501	970	131
Ebooks added (not cataloged)	n/a	n/a	14,087	30,656	35,417	16,488
Scores & Recordings (Physical) Cataloged (Titles)	1,206	1,310	444	565	874	583
Other Media Cataloged (Titles)	639	3,727	620	805	1,032	687
Streaming Video and Audio Added (Titles)	n/a	n/a	13,361	12,754	11,130	19,379
Federal Documents Fully Cataloged (Titles - all media)	3,302	2,492	2,639	2,289	1,745	1,712
Federal Documents Briefly Cataloged (Titles - all media)	12	49	3	14	17	0
Authority Records Added	10,667	6,997	7,013	6,202	9,443	5,646
Titles Converted to MARC Format (Main Non-Document)	165	60	11	3	112	4
Titles Converted to MARC Format (Music)	0	0	n/a	n/a	n/a	n/a
Titles Converted to MARC Format (Documents)	165	33	70	3,656	2,451	4,632
Volumes Cataloged for Walker Collection	1	5	0	2	0	0
URLs Corrected (non-Federal Document)	18	3	120**	332**	193**	165**
Items Mended	211	159	196	165	130	130
Mending Items Replaced by ebooks	3	6	5	12	42	11

*Music Library merged with Main Library July, 2011.

** Includes all collections since government documents now received and processed through TS workflow.

	2009/2010	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015
Circulating Collection – Lost	90	81	166	116	120	63
Circulating Collection – Weeded	2,687	2,427	2,097	28,255	26,258	10,039
Reference - Lost	2	0	0	0	3	38
Reference - Weeded	5,230	131	259	59	52	672
Other Media Weeded/Lost (Main Library)	558	762	138	358	805	695
Total Items Withdrawn from Collection	8,567	3,401	2,660	28,788	27,238	11,507
Books Reinstated	28	25	19	30	9	14
Titles Cataloged (All except Gov Docs)	7,134	6,932	4,077	2,752	3,291	2,008
Gifts						
Received but Not Added to Collections	292	755	814	1,307	1,052	78
Added to Collections	1,152	1,427	740	557	877	363

	2011/2012	2012/2013	2013/2014	2014/2015
Total Federal Documents Titles in Unique Formats Accessible through OPAC	88,186	95,675	99,679	102,386
Total Unique Federal Documents Titles in Multiple Formats Accessible through OPAC	73,253	78,980	82,039	84,774