

**duPont-Ball Library**

**Technical Services Department Annual Report 2015-2016**  
**(Acquisitions, Cataloging, Collection Development, Systems & Technology,**  
**Periodicals)**

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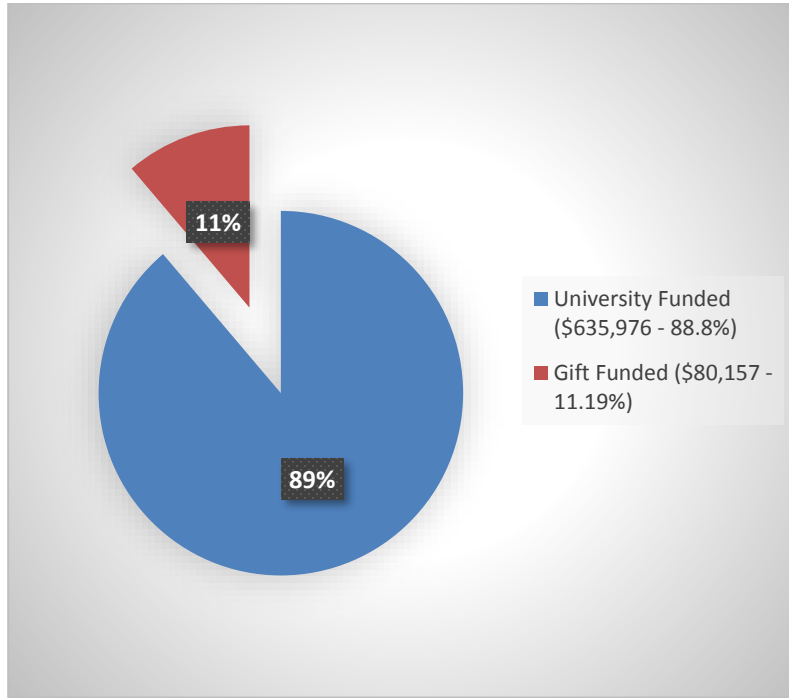
## I. Materials Budget & Funding

- \$716,133 spent on physical and electronic materials for library collections – an increase of \$2,595 from 2014/2015. Increase due to new databases and increased ILL purchases. Wiley e-journal package cancelled to allow new databases.
- 82% of total spent on electronic formats.
- 88.81% funded by the University, 11.19% funded by gift funds and endowments.
- 45.85% spent on physical and electronic journals.
- 11.17% spent on physical and electronic books.
- Only 5.95% spent on physical books.

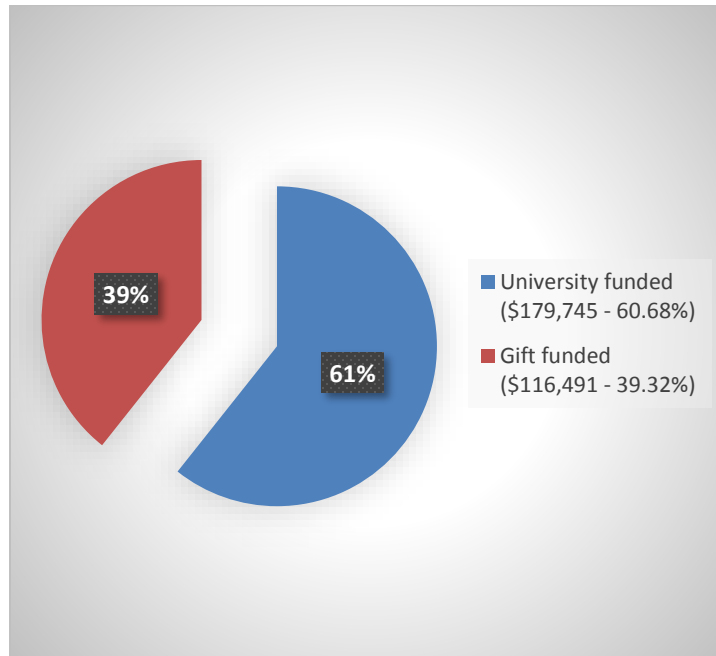
**Library Materials Expenditures by Format Type**

<b>FORMAT</b>	<b>14/15 COST</b>	<b>14/15 PERCENTAGE</b>	<b>15/16 COST</b>	<b>15/16 PERCENTAGE</b>
ELECTRONIC JOURNAL SUBSCRIPTIONS	\$277,947	38.95%	\$271,847	37.96%
WEB DATABASES	\$227,194	31.84%	\$253,935	35.46%
PAPER JOURNAL SUBSCRIPTIONS	\$55,677	7.80%	\$56,490	7.89%
BOOKS	\$45,969	6.44%	\$42,642	5.95%
EBOOKS	\$45,019	6.31%	\$37,363	5.22%
STREAMING VIDEO	\$20,373	2.86%	\$18,954	2.74%
SHIPPING & SERVICE	\$8,638	1.21%	\$8,204	1.15%
VIDEO	\$6,792	0.95%	\$7,903	1.10%
STREAMING AUDIO	\$6,390	0.90%	\$6,521	0.91%
SCORES	\$7,691	1.08%	\$4,888	0.68%
ILL/DOC. DELIVERY	\$5,419	0.76%	\$4,364	0.61%
BINDING	\$6,151	0.86%	\$2,057	0.29%
COMPACT DISCS	\$278	0.04%	\$268	0.04%
<b>TOTAL RESOURCE EXPENDITURES</b>	<b>\$713,538</b>	<b>100%</b>	<b>\$716,133</b>	<b>100%</b>

### 2015/2016 Materials Funding – University vs. Gift



### 2015/2016 General Operating Funding – University vs. Gift



## II. 2015/2016 General Operating Expenditures – Library & Learning Technologies

Type of Expenditure	University-Funded	Learning Technologies	Porter	Enhancement	BDJ Endowed Dean	BDJ Library Endowment	Martinuzzi	Berger	Speakers Fund/ Politicos Fund	Booksale Fund/ Research Fund	Totals
Revenue	-\$262										-\$262
Office Furniture	\$1,070		\$5,077								\$6,146
Computers & Peripherals	\$3,135	\$4,554		\$144	\$5,045						\$12,877
Network/WAN/LAN		\$295		\$1,195							\$1,490
Library Furniture	\$762			\$730							\$1,492
Other Equipment	\$182	\$2,747	\$3,589	\$975	\$3,928						\$11,421
Carpeting				\$18,330							
Training/Staff-Development (Webinars)	\$492	\$171									\$663
Travel	\$5,879	\$2,195		\$53		\$305	\$25				\$8,458
Maintenance – Equipment	\$2,846				\$7,617						\$10,463

Office Supplies	\$6,507	\$53	\$939	\$518	\$7,155				\$261	\$100	<b>\$15,533</b>
Classroom Supplies	\$211	\$37			\$3,307						<b>\$3,556</b>
Other Supplies	\$771			\$32	\$1,287					\$89	<b>\$2,179</b>
Printer Cartridges	\$2,496	\$139			\$143						<b>\$2,778</b>
Print Shop Charges	\$1,627	\$18				\$30					<b>\$1,675</b>
Other Printing	\$1,581			\$357							<b>\$1,938</b>
Other Awards									\$520		<b>\$520</b>
Duplication	\$16,056	\$1,191									<b>\$17,247</b>
Postage & Shipping	\$4,485										<b>\$4,485</b>
Equipment Rental	\$4,875	\$978									<b>\$5,853</b>
Purchased Services	\$151			\$505							<b>\$656</b>
Meals/Catering	\$2,292	\$159		\$236						\$100	<b>\$2,788</b>
Software				\$375	\$149						<b>\$524</b>
Other Charges	\$57								\$500		<b>\$557</b>
Prizes & gifts				\$173							<b>\$173</b>
Over & Short (Petty Cash Charge)	\$25										<b>\$25</b>
Subscriptions (Link Resolver, EDS, etc.)	\$35,405	\$2,200									<b>\$37,605</b>

Registration Fees		\$200										<b>\$200</b>
Re-location Expenses		\$3,000										<b>\$3,000</b>
Online Subscriptions		\$1,035										<b>\$1,035</b>
Bookstore Charges	\$25											<b>\$25</b>
Software												<b>\$0</b>
Signs	\$382			\$112								<b>\$494</b>
On-Line Library Resources (Digitization)												<b>\$0</b>
Tenant Improvements				\$19,916								<b>\$19,916</b>

Solinet (includes OCLC charges and Sirsi server maintenance charges)	\$88,696		\$6,153			\$3,076		\$3,076		\$1,395	<b>\$102,396</b>
<b>Total</b>	<b>\$179,745</b>	<b>\$18,974</b>	<b>\$15,758</b>	<b>\$43,651</b>	<b>\$28,630</b>	<b>\$3,412</b>	<b>\$25</b>	<b>\$3,076</b>	<b>\$761</b>	<b>\$2,204</b>	<b>\$296,236</b>

### Fund Raising Summary, 2015/2016

	2015/2016 Contributions	2014/2015 Contributions	2013/2014 Contributions	2012/2013 Contributions	2011/2012 Contributions	2010/2011 Contributions*
<b>Enhancement Fund</b>	\$10,695.00	\$44,020.62	\$22,834.00	\$21,135.00	\$54,344.50	\$56,623.32
<b>Materials Fund</b>	\$5,335.00	\$5,740.00	\$5,290.00	\$15,086.66	\$8,009.96	\$9,589.96
Other (incl. Research Prize, Library Speakers, Staff Development, etc.)	\$372,377.17	\$342,536.71	\$335,387.47**	\$600.00	\$3,381.61	\$0.00
<b>Betty Drees Johnson Library Endowment</b>	\$1,070.00	-\$14,781.71***	\$450.00	\$2,167.00	\$23,974.71	\$51,761.00
<b>Politicos Fund</b>	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>Total</b>	<b>\$389,297.17</b>	<b>\$377,515.62</b>	<b>\$363,961.47</b>	<b>\$38,988.66</b>	<b>\$89,710.78</b>	<b>\$117,974.28</b>

\* Last Johnson as Director year (included one single gift of \$50,000 for Library endowment).

\*\* Includes first installment of funding for Betty Drees Johnson Endowed Dean of the Library Endowment.

\*\*\*Original Haire Contribution taken from BDJ General Endowment to form Haire Family Endowment.

### III. Collections

#### A. Physical Collections

- Achieved negative growth in physical book and journal collections in 2015/2016 due to deliberate weeding efforts in literature and bound periodicals. Total book and journal volumes decreased by 1,694 volumes.

DESCRIPTION	VoIs. Held	Titles Held	VoIs. Held	Titles Held	VoIs. Held	Titles Held	VoIs. Held	Titles Held
	6/30/13	6/30/13	6/30/14	6/30/14	6/30/15	6/30/15	6/30/16	6/30/16
Circulating Collection	222,154	201,197	197,583	179,525	187,485	170,546	<b>187,009</b>	<b>170,163</b>
Reference Collection	12,865	4,750	12,925	4,739	12,312	4,521	<b>11,018</b>	<b>4,110</b>
Stetson Collection *	5,350	2,643	5,543	2,717	4,820	1,934	<b>4,978</b>	<b>2,022</b>
Treasure Collection	1,421	872	1,439	887	1,439	887	<b>1,441</b>	<b>888</b>
Greenlaw Collection	1,599	1,592	1,599	1,592	1,598	1,591	<b>1,598</b>	<b>1,591</b>
Shaw Collection	88	49	88	49	88	49	<b>88</b>	<b>49</b>
Cleland Collection	70	56	70	56	70	56	<b>70</b>	<b>56</b>
<b>Sub-Total Books and Special Collections</b>	<b>243,547</b>		<b>219,247</b>		<b>207,812</b>		<b>206,202</b>	
BOUND PERIODICALS VOLUMES HELD	43,705		33,557		25,596		25,512	
<b>TOTAL BOOK &amp; JOURNAL VOLUMES (Physical)</b>	<b>287,252</b>		<b>252,804</b>		<b>233,408</b>		<b>231,714</b>	

\* Special collections title and volume counts include all formats included in collections.



<b>JOURNALS - TITLES</b>	<b>Titles Held</b>	<b>Titles Held</b>	<b>Titles Held</b>	<b>Titles Held</b>
	<b>6/30/13</b>	<b>6/30/14</b>	<b>6/30/15</b>	<b>6/30/16</b>
Active Subscriptions (paper only)	379	345	311	<b>308</b>
Active Online Subscriptions *	346	251	299	<b>317</b>
Active & Inactive Journal Titles in Library	1,686	1,317	1,033	<b>1,028</b>
Total Active Subscriptions *	725	596	600	<b>625</b>
Electronic Journal Titles Accessible **	78,699	117,905	114,491	<b>106,140***</b>

\* Individual subscriptions only. Does not include titles in e-journal packages.

\*\* May not be number of unique titles. Titles counted by number provided by vendor and may be present in more than one package.

\*\*\* Number of unique titles, not total number of titles accessible.

<b>FEDERAL DOCUMENTS PHYSICAL HOLDINGS</b>	<b>Vols. Held</b>	<b>Titles Held</b>	<b>Vols. Held</b>	<b>Titles Held</b>	<b>Vols. Held</b>	<b>Titles Held</b>	<b>Vols. Held</b>	<b>Titles Held</b>
	<b>6/30/13</b>		<b>6/30/14</b>		<b>6/30/15</b>		<b>6/30/16</b>	
Paper Pieces / Volumes	234,347		220,614		207,625		<b>200,036</b>	
Microfiche Pieces	109,490		109,834		109,847		<b>109,846</b>	
Microfilm Reels	223		223		223		<b>223</b>	
Maps	1463		1,463		1,464		<b>1,464</b>	
CD-Roms	2,348		2,353		1,651		<b>1,651</b>	
Computer Disks	95		103		103		<b>103</b>	
Videocassettes	30		30		30		<b>30</b>	
DVDs	340		355		350		<b>352</b>	
Government Documents Recon Titles (Total)		7,934		10,369		*		<b>20,684</b>

\* Not computed.

<b>FEDERAL DOCUMENTS TITLES CATALOGED</b>	<b>Vols. Held</b>	<b>Titles Held</b>	<b>Vols. Held</b>	<b>Titles Held</b>	<b>Vols. Held</b>	<b>Titles Held</b>	<b>Vols. Held</b>	<b>Titles Held</b>
	<b>6/30/13</b>	<b>6/30/13</b>	<b>6/30/14</b>	<b>6/30/14</b>	<b>6/30/15</b>	<b>6/30/15</b>	<b>6/30/16</b>	<b>6/30/16</b>
Paper Titles Fully Cataloged *		42,354		44,376		46,652		51,900
Microfiche Titles Fully Cataloged		19,463		20,042		20,049		20,044
Paper & Microfiche Titles Minimally Cataloged		823		788		735		727
Titles Temporarily Minimally Cataloged		50		10		1		1
Computer Disks Fully Cataloged		6		6		3		3
CD-Roms Fully Cataloged		1,102		1,103		1,103		573
Maps Cataloged		985		986		582		724
Videos Cataloged		108		112		98		69
Document Remote Databases (incl. PURLs cataloged separately and as added copies)		30,784		32,256		33,282		34,459

\*Number of paper titles continues to increase due to recon project.

<b>MICROFORMS</b>								
Microfiche Books	**58,291	66	**58,291	66	**58,291	66	**58,291	66
Microfiche Journals	128,344	448	128,344	448	111,998	375	98,086	244
Microfilm Books Reels & Titles	465	4,639	465	4,639	465	4,639	465	4,639
Microfilm Journals Reels & Titles	8,348	210	8,348	210	4,544	192	2,536	156

\*\* Historical count provided is not based on Sirsi.

<b>OTHER FORMATS</b>	<b>VoIs. Held</b>	<b>Titles Held</b>	<b>VoIs. Held</b>	<b>Titles Held</b>	<b>VoIs. Held</b>	<b>Titles Held</b>	<b>VoIs. Held</b>	<b>Titles Held</b>
	<b>6/30/13</b>	<b>6/30/13</b>	<b>6/30/14</b>	<b>6/30/14</b>	<b>6/30/15</b>	<b>6/30/15</b>	<b>6/30/16</b>	<b>6/30/16</b>
AV (cameras, etc.)	n/a	n/a	n/a	n/a	48	43	<b>49</b>	<b>46</b>
AV-Equip (headphones, misc.)	n/a	n/a	n/a	n/a	n/a	n/a	<b>18</b>	<b>7</b>
AV-Tablet (laptops, tablets, etc.)	n/a	n/a	n/a	n/a	8	8	<b>18</b>	<b>11</b>
AV-Digital Arts Equipment (cameras, etc.)	n/a	n/a	n/a	n/a	n/a	n/a	<b>69</b>	<b>29</b>
Compact Discs	6,930	6,677	7,313	7,057	7,226	6,972	<b>7,355</b>	<b>7,104</b>
Computer Software Disks & Titles	12	10	12	10	12	10	<b>12</b>	<b>10</b>
CD-Rom Disks & Titles (excl. Fed. Documents)	185	126	106	57	108	57	<b>108</b>	<b>56</b>
Dumm Audiocassette Collection	553	435	553	435	553	435	<b>553</b>	<b>435</b>
DVDs Pieces & Titles	2,982	2,713	3,302	3,037	3,595	3,322	<b>3,838</b>	<b>3,565</b>
DVD-Rom Disks & Titles (excl. Fed. Documents)	7	7	7	7	8	8	<b>7</b>	<b>7</b>
Maps – Cataloged	15	13	15	13	15	13	<b>15</b>	<b>13</b>
Phonorecords (Sirsi only)	3,697	3,558	3,686	3,547	3,678	3,539	<b>3,677</b>	<b>3,538</b>
Recital CD's Minimally Cataloged & not Classified	3,293	2,037	3,630	2,211	4,010	2,420	<b>4,200</b>	<b>2,533</b>
Scores (score parts not counted sep. after 5/31/00)	18,274	13,120	18,321	13,150	18,347	13,232	<b>18,432</b>	<b>13,288</b>
Videodiscs – Pieces & Titles	5	5	5	5	5	5	<b>5</b>	<b>5</b>
Videocassettes & Titles	1,416	1,078	797	568	30	29	<b>19</b>	<b>18</b>

## B. Electronic Collections

- Databases and ejournal packages added in 2015/2016: JSTOR Arts & Sciences V, LibWizard, SRDS Media, Statista.

		<b>Titles Held</b>	<b>Titles Held</b>	<b>Titles Held</b>	<b>Titles Held</b>	<b>Titles Held</b>
		<b>6/30/12</b>	<b>6/30/13</b>	<b>6/30/14</b>	<b>6/30/15</b>	<b>6/30/16</b>
<b>VIRTUAL COLLECTIONS</b>						
Reference Ebooks (including added copies)		1,462	1,464	1,648	1,788	<b>1,983</b>
Ebooks (including added copies)		82,251	110,004	139,216	156,306	<b>150,081</b>
Websites		486	490	488	545	<b>618</b>
Remote Databases		124	130	137	136	<b>141</b>
Streaming Audio (Databases and Titles)		10,221	12,088	16,447	16,432	<b>16,432</b>
Streaming Video (Databases and Titles)		9,286	20,056	26,551	34,095	<b>35,345</b>

#### IV. SELECTED PROCESSING/ACTIVITY STATISTICS DURING 2015/2016

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
Main Circulating Collection	2,595	1,577	1,173	953	975	1,166
Music Circulating & Reference Collection*	25	n/a	n/a	n/a	n/a	n/a
Main Reference	149	163	120	136	74	72
Special Collections	132	127	128	122	95	99
<b>Total Book Volumes Cataloged &amp; Processed</b>	2,901	1,867	1,421	1,211	1,144	1,337
Web Sites Cataloged (Non-Document)	61	42	22	14	66	78
E-Books Cataloged (Reference and Nonreference)	770	1,445	501	970	131	58
Ebooks added (not cataloged)	n/a	14,087	30,656	35,417	16,488	***
Scores & Recordings (Physical) Cataloged (Titles)	1,310	444	565	874	583	434
Other Media Cataloged (Titles)	3,727	620	805	1,032	687	537
Streaming Video and Audio Added (Titles)	n/a	13,361	12,754	11,130	19,379	2,615
Federal Documents Fully Cataloged (Titles - all media)	2,492	2,639	2,289	1,745	1,712	2,384
Federal Documents Briefly Cataloged (Titles - all media)	49	3	14	17	0	0
Authority Records Added	6,997	7,013	6,202	9,443	5,646	3,351
Titles Converted to MARC Format ( Main Non-Document)	60	11	3	112	4	19
Titles Converted to MARC Format (Music)	0	n/a	n/a	n/a	n/a	n/a
Titles Converted to MARC Format (Documents)	33	70	3,656	2,451	4,632	6,801
Volumes Cataloged for Walker Collection	5	0	2	0	0	0
URLs Corrected (non-Federal Document)	3	120**	332**	193**	165**	4,860**
Items Mended	159	196	165	130	130	108
Mending Items Replaced by ebooks	6	5	12	42	11	0

\*Music Library merged with Main Library July, 2011.

\*\* Includes all collections since government documents now received and processed through TS workflow.

\*\*\* Count not available for 2015/16 due to loading error of Ebrary e-book collection during the year.

	2010/2011	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
Circulating Collection – Lost	81	166	116	120	63	132
Circulating Collection – Weeded	2,427	2,097	28,255	26,258	10,039	1,508
Reference - Lost	0	0	0	3	38	0
Reference - Weeded	131	259	59	52	672	1,361
Other Media Weeded/Lost (Main Library)	762	138	358	805	695	1,640
<b>Total Items Withdrawn from Collection</b>	<b>3,401</b>	<b>2,660</b>	<b>28,788</b>	27,238	11,507	<b>4,641</b>
Books Reinstated	25	19	30	9	14	3
Titles Cataloged (All except Gov Docs )	6,932	4,077	2,752	3,291	2,008	1,864
<b>Gifts</b>						
Received but Not Added to Collections	755	814	1,307	1,052	78	271
Added to Collections	1,427	740	557	877	363	520

		2011/2012	2012/2013	2013/2014	2014/2015	2015/2016
<b>Total Federal Documents Titles in Unique Formats Accessible through OPAC</b>		88,186	95,675	99,679	102,386	<b>123,070</b>
<b>Total Unique Federal Documents Titles in Multiple Formats Accessible through OPAC</b>		73,253	78,980	82,039	84,774	<b>90,588</b>