

duPont-Ball Library

Library Collections Management Annual Report 2016-2017
(Acquisitions, Cataloging, Collection Development, Systems & Technology,
Periodicals)

Submitted by
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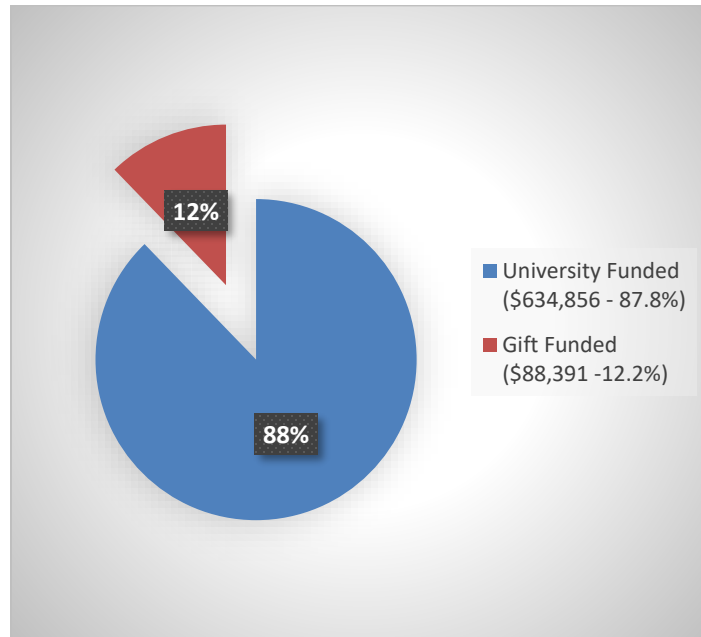
I. Materials Budget & Funding

- \$723,247 spent on physical and electronic materials for library collections – an increase of \$7,114 from 2015/2016. Increase due to new databases and increased ILL purchases. Taylor & Francis and Springer e-journal packages cancelled to allow new databases.
- 85.5% of total spent on electronic formats.
- 87.78% funded by the University, 12.22% funded by gift funds and endowments.
- 48.1% spent on physical and electronic journals.
- 9.4% spent on physical and electronic books.
- Only 4.2% spent on physical books. 5.2% spent on ebooks, surpassing print books for the first time.

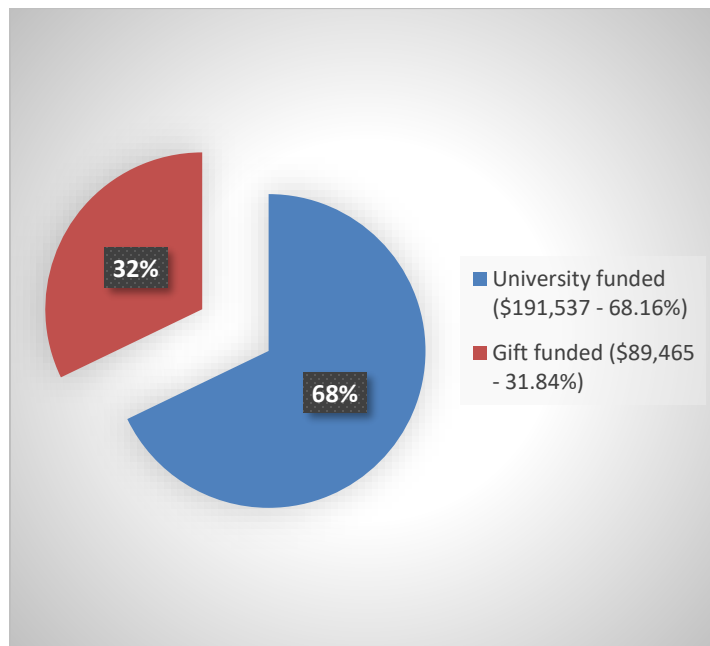
Library Materials Expenditures by Format Type

FORMAT	15/16 COST	15/16 PERCENTAGE	16/17 COST	16/17 PERCENTAGE
ELECTRONIC JOURNAL SUBSCRIPTIONS	\$271,847	37.96%	\$300,174	41.5%
WEB DATABASES	\$253,935	35.46%	\$255,455	35.3%
PAPER JOURNAL SUBSCRIPTIONS	\$56,490	7.89%	\$47,884	6.6%
EBOOKS	\$37,363	5.22%	\$37,234	5.2%
BOOKS	\$42,642	5.95%	\$30,406	4.2%
STREAMING VIDEO	\$18,954	2.74%	\$19,748	2.7%
VIDEO	\$7,903	1.10%	\$6,994	1.0%
SHIPPING & SERVICE	\$8,204	1.15%	\$7,123	1.0%
ILL/DOC. DELIVERY	\$4,364	0.61%	\$6,589	0.9%
STREAMING AUDIO	\$6,521	0.91%	\$5,752	0.8%
SCORES	\$4,888	0.68%	\$3,475	0.8%
BINDING	\$2,057	0.29%	\$2,590	0.3%
COMPACT DISCS	\$268	0.04%	\$0	0.0%
TOTAL RESOURCE EXPENDITURES	\$716,133	100%	\$723,247	100.0%

2016/2017 Materials Funding – University vs. Gift



2016/2017 General Operating Funding – University vs. Gift



II. 2016/2017 General Operating Expenditures – Library

Type of Expenditure										
	University-Funded	Porter	Enhancement	BDJ Endowed Dean	BDJ Library Endowment	Berger	Lewis Stetson Allen Endowment	John Haire Endowment	Booksale Fund/ Research Fund	Totals
Computers & Peripherals				\$8,836		\$4,352				\$13,188
Office Equipment	\$136									\$136
Library Furniture			\$12,660							\$12,660
Library Books	\$471		\$46							\$517
Other Equipment	\$1,018			\$9,713						\$10,731
Training/Staff-Development (Webinars)				\$350						\$350
Travel	\$8,313						\$916			\$9,229
Maintenance – Equipment	\$2,414			\$4,200						\$6,614
Office Supplies	\$7,118		\$53	\$6,842			\$187		\$100	\$14,300
Other Supplies	\$736			\$327						\$1,063

Printer Cartridges	\$1,111									\$1,111
Print Shop Charges	\$992									\$992
Prizes & Gifts									\$60	\$60
Other Printing	\$1,448		\$285				\$30			\$1,763
Duplication	\$17,566									\$17,566
Postage & Shipping	\$4,505									\$4,505
Equipment Rental	\$6,832									\$6,832
Purchased Services	\$101		\$150							\$251
Meals/Catering	\$1,858		\$130							\$1,988
Software	\$329			\$33						\$362
Subscriptions (LibGuides, RefWorks, etc.)	\$14,873									\$14,873
Gate/Entry Fees	-\$30									-\$30
Online Subscriptions (LibWizard, Adobe Creative Suite, Digitization, Cataloger's Desktop)	\$2,602									\$2,602

Solinet (includes OCLC charges, Sirsi server maintenance charges, EDS and Link Resolver)	\$116,981		\$1,395			\$3,437			\$3,476	\$125,289
Transfers out for Café duPont construction		\$25,000			\$2,373			\$4,775		\$32,148
Total	\$189,373	\$25,000	\$14,719	\$30,301	\$2,373	\$7,789	\$1,133	\$4,775	\$3,636	\$279,098

Fund Raising Summary, 2016/2017

	2016/2017 Contributions	2015/2016 Contributions	2014/2015 Contributions	2013/2014 Contributions	2012/2013 Contributions	2011/2012 Contributions
Enhancement Fund	\$45,920.67	\$10,695.00	\$44,020.62	\$22,834.00	\$21,135.00	\$54,344.50
Materials Fund	\$9,482.50	\$5,335.00	\$5,740.00	\$5,290.00	\$15,086.66	\$8,009.96
Other (incl. Endowed Dean, Research Prize, Library Speakers, Staff Development, etc.)	\$450,533.12	\$372,377.17	\$342,536.71	\$335,387.47**	\$600.00	\$3,381.61
Betty Drees Johnson Library Endowment	\$1,360.00	\$1,070.00	-\$14,781.71***	\$450.00	\$2,167.00	\$23,974.71
Politicos Fund	\$250.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Total	\$507,546.29	\$389,297.17	\$377,515.62	\$363,961.47	\$38,988.66	\$89,710.78

** Includes first installment of funding for Betty Drees Johnson Endowed Dean of the Library Endowment.

***Original Haire Contribution taken from BDJ General Endowment to form Haire Family Endowment.

III. Collections

A. Physical Collections

- Achieved negative growth in physical book and journal collections in 2016/2017 due to deliberate weeding efforts in circulating collections and bound periodicals. Total book and journal volumes decreased by 1,343 volumes.

DESCRIPTION	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	6/30/14	6/30/14	6/30/15	6/30/15	6/30/16	6/30/16	6/30/17	6/30/17
Circulating Collection	197,583	179,525	187,485	170,546	187,009	170,163	186,532	169,795
Reference Collection	12,925	4,739	12,312	4,521	11,018	4,110	11,023	4,095
Stetson Collection *	5,543	2,717	4,820	1,934	4,978	2,022	5,040	2,052
Treasure Collection	1,439	887	1,439	887	1,441	888	1,478	919
Greenlaw Collection	1,599	1,592	1,598	1,591	1,598	1,591	1,615	1,605
Shaw Collection	88	49	88	49	88	49	88	49
Cleland Collection	70	56	70	56	70	56	70	56
Sub-Total Books and Special Collections	219,247		207,812		206,202		205,846	
BOUND PERIODICALS VOLUMES HELD	33,557		25,596		25,512		24,525	
TOTAL BOOK & JOURNAL VOLUMES (Physical)	252,804		233,408		231,714		230,371	

* Special collections title and volume counts include all formats included in collections.

JOURNALS - TITLES		Titles Held		Titles Held		Titles Held		Titles Held
		6/30/14		6/30/15		6/30/16		6/30/17
Active Subscriptions (paper only)		345		311		308		295
Active Online Subscriptions *		251		299		317		314
Active & Inactive Journal Titles in Library		1,317		1,033		1,028		1,015
Total Active Subscriptions *		596		600		625		609
Electronic Journal Titles Accessible		117,905		114,491		106,140		115,751

* Individual subscriptions only. Does not include titles in e-journal packages.

FEDERAL DOCUMENTS PHYSICAL HOLDINGS	VoIs. Held	Titles Held	VoIs. Held	Titles Held	VoIs. Held	Titles Held	VoIs. Held	Titles Held
	6/30/14		6/30/15		6/30/16		6/30/17	
Paper Pieces / Volumes	220,614		207,625		200,036		199,868	
Microfiche Pieces	109,834		109,847		109,846		109,858	
Microfilm Reels	223		223		223		223	
Maps	1,463		1,464		1,464		1,464	
CD-Roms	2,353		1,651		1,651		1,664	
Computer Disks	103		103		103		103	
Videocassettes	30		30		30		30	
DVDs	355		350		352		358	
Government Documents Recon Titles (Total)		10,369		*		20,684		21,678

* Not computed.

FEDERAL DOCUMENTS TITLES CATALOGED	VoIs. Held	Titles Held	VoIs. Held	Titles Held	VoIs. Held	Titles Held	VoIs. Held	Titles Held
	6/30/14	6/30/14	6/30/15	6/30/15	6/30/16	6/30/16	6/30/17	6/30/17
Paper Titles Fully Cataloged *		44,376		46,652		51,900		52,849
Microfiche Titles Fully Cataloged		20,042		20,049		20,044		20,042
Paper & Microfiche Titles Minimally Cataloged		788		735		727		727
Titles Temporarily Minimally Cataloged		10		1		1		0
Computer Disks Fully Cataloged		6		3		3		3
CD-Roms Fully Cataloged		1,103		1,103		573		572
Maps Cataloged		986		582		724		724
Videos Cataloged		112		98		69		69
Document Remote Databases (incl. PURLs cataloged separately and as added copies)		32,256		33,282		34,459		37,453

*Number of paper titles continues to increase due to recon project.

MICROFORMS								
Microfiche Books	**58,291	66	**58,291	66	**58,291	66	**58,291	66
Microfiche Journals	128,344	448	111,998	375	98,086	244	98,086	244
Microfilm Books Reels & Titles	465	4,639	465	4,639	465	4,639	465	4,639
Microfilm Journals Reels & Titles	8,348	210	4,544	192	2,536	156	0	0

** Historical count provided is not based on Sirsi.

OTHER FORMATS	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held	Vols. Held	Titles Held
	6/30/14	6/30/14	6/30/15	6/30/15	6/30/16	6/30/16	6/30/17	6/30/17
AV (cameras, etc.)	n/a	n/a	48	43	49	46	58	52
AV-Equip (headphones, misc.)	n/a	n/a	n/a	n/a	18	7	26	10
AV-Tablet (laptops, tablets, etc.)	n/a	n/a	8	8	18	11	21	14
AV-Digital Arts Equipment (cameras, etc.)	n/a	n/a	n/a	n/a	69	29	78	31
Compact Discs	7,313	7,057	7,226	6,972	7,355	7,104	7,306	7,059
Computer Software Disks & Titles	12	10	12	10	12	10	12	10
CD-Rom Disks & Titles (excl. Fed. Documents)	106	57	108	57	108	56	109	56
Dumm Audiocassette Collection	553	435	553	435	553	435	553	435
DVDs Pieces & Titles	3,302	3,037	3,595	3,322	3,838	3,565	4,065	3,787
DVD-Rom Disks & Titles (excl. Fed. Documents)	7	7	8	8	7	7	7	7
Maps – Cataloged	15	13	15	13	15	13	15	13
Phonorecords	3,686	3,547	3,678	3,539	3,677	3,538	3,673	3,534
Recital CD's Minimally Cataloged & not Classified	3,630	2,211	4,010	2,420	4,200	2,533	2,721	2,607
Scores	18,321	13,150	18,347	13,232	18,432	13,288	18,718	13,477
Videodiscs – Pieces & Titles	5	5	5	5	5	5	5	5
Videocassettes & Titles	797	568	30	29	19	18	18	17

B. Electronic Collections

- Databases and ejournal packages added in 2016/2017: Chronicle of Higher Education (online); Education Week (online); IBISWorld; JSTOR IberoAmerica collection; LibWizard; Methods Now; Nature.com ejournals (on-demand articles).

		Titles Held	Titles Held	Titles Held	Titles Held	Titles Held
		6/30/13	6/30/14	6/30/15	6/30/16	6/30/17
VIRTUAL COLLECTIONS						
Reference Ebooks (including added copies)		1,464	1,648	1,788	1,983	1,975
Ebooks (including added copies)		110,004	139,216	156,306	150,081	187,415
Websites		490	488	545	618	629
Remote Databases		130	137	136	141	145
Streaming Audio (Databases and Titles)		12,088	16,447	16,432	16,432	128,834*
Streaming Video (Databases and Titles)		20,056	26,551	34,095	35,345	57,573

*Added Naxos bibliographic records.

IV. SELECTED PROCESSING/ACTIVITY STATISTICS DURING 2016/2017

	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
Main Circulating Collection	1,577	1,173	953	975	1,166	612
Main Reference	163	120	136	74	72	39
Special Collections	127	128	122	95	99	99
Total Book Volumes Cataloged & Processed	1,867	1,421	1,211	1,144	1,337	750
Web Sites Cataloged (Non-Document)	42	22	14	66	78	12
E-Books Cataloged (Reference and Nonreference)	1,445	501	970	131	58	62
Scores & Recordings (Physical) Cataloged (Titles)	444	565	874	583	434	178
Other Media Cataloged (Titles)	620	805	1,032	687	537	521
Streaming Video and Audio Added (Titles)	13,361	12,754	11,130	19,379	2,615	150,363
Federal Documents Fully Cataloged (Titles - all media)	2,639	2,289	1,745	1,712	2,384	3,014
Federal Documents Briefly Cataloged (Titles - all media)	3	14	17	0	0	0
Authority Records Added	7,013	6,202	9,443	5,646	3,351	1,319
Titles Converted to MARC Format (Main Non-Document)	11	3	112	4	19	120
Titles Converted to MARC Format (Documents)	70	3,656	2,451	4,632	6,801	988
Volumes Cataloged for Walker Collection	0	2	0	0	0	2
URLs Corrected (non-Federal Document)	120**	332**	193**	165**	4,860**	3,988
Items Mended	196	165	130	130	108	217
Mending Items Replaced by ebooks	5	12	42	11	0	12

** Includes all collections since government documents now received and processed through TS workflow.

	2011/2012	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
Circulating Collection – Lost	166	116	120	63	132	151
Circulating Collection – Weeded	2,097	28,255	26,258	10,039	1,508	823
Reference - Lost	0	0	3	38	0	16
Reference - Weeded	259	59	52	672	1,361	28
Other Media Weeded/Lost (Main Library)*	138	358	805	695	1,640	4,326
Total Items Withdrawn from Collection	2,660	28,788	27,238	11,507	4,641	5,344
Books Reinstated	19	30	9	14	3	4
Titles Cataloged (All except Gov Docs)	4,077	2,752	3,291	2,008	1,864	1,447
Gifts						
Received but Not Added to Collections	814	1,307	1,052	78	271	89
Added to Collections	740	557	877	363	520	150

* 2016/2017 withdrawn: periodical volumes, microfilm periodicals, scores, CDs, VHS, DVDs.

	2012/2013	2013/2014	2014/2015	2015/2016	2016/2017
Total Federal Documents Titles in Unique Formats Accessible through OPAC	95,675	99,679	102,386	123,070	112,439
Total Unique Federal Documents Titles in Multiple Formats Accessible through OPAC	78,980	82,039	84,774	90,588	94,468