

## Curriculum Vitae

### Laura N. Kirkland Associate Professor and Cataloging Librarian

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#### EDUCATION

Master of Arts Degree – English -- Stetson University, DeLand, FL -- 2002

Master of Arts Degree -- Library and Information Science -- University of Iowa, Iowa City, IA -- 1990

Bachelor of Arts Degree – English major, French minor -- Luther College, Decorah, IA -- 1988

#### PROFESSIONAL EXPERIENCE

**August 2005 to present** -- Cataloging Librarian, Associate Professor, duPont-Ball Library, Stetson University, DeLand, FL

Cataloged and classified library materials on OCLC Connexion and WorldShare Management System and Sirsi Dynix Symphony, including original and copy cataloging. Coordinated authority control for online catalog. Maintained online catalog configuration, adding and configuring fields as needed. Oversaw the cataloging and processing of Federal and State Government Documents, in both physical and electronic formats. Worked with Associate Dean to establish cataloging policies and procedures. Managed subscriptions for electronic journals and ejournal packages, and maintained and updated Ebsco A to Z journal title list. Supervised and trained student assistants. Provided research assistance on a regular basis.

**September 1999 to 2005** -- Cataloging Librarian, Assistant Professor, duPont-Ball Library, Stetson University, DeLand, FL

Cataloged and classified library materials on OCLC and SIRSI, including original and copy cataloging. Coordinated authority control for online catalog. Participated in retrospective conversion. Provided reference desk service on an occasional basis.

**April 1999 to August 1999** -- Associate Faculty Librarian, Allan Hancock College, Lompoc Valley Center, Lompoc, CA

Supervised library and provided reference desk service. Conducted library orientation tours. Provided instruction in the use of online catalog and internet. Performed original and copy cataloging. Supervised student assistant.

**August 1998 to May 1999** -- Associate Faculty Librarian, Allan Hancock College, Santa Maria, CA

Supervised library and provided reference desk service. Conducted library orientation tours for students and community members. Provided instruction in the use of online catalog and CD ROM database searching. Supervised student assistants.

**March 1991 - August 1996** -- Cataloging Librarian, Gordon B. Olson Library - Minot State University, Minot, N.D.

Cataloged and classified all new library materials on OCLC, including original and copy cataloging.

Participated in retrospective conversion. Maintained quality of records in online catalog. Supervised collection development in areas of science and math. Provided reference desk service on a regular basis.

## PUBLICATIONS

- “Assessing the Work of Technical Services Through an In-Depth Analysis of Physical Resource Usage.” In Library Technical Services: Adapting to a Changing Environment. Purdue University Press, 2020. 85-104.
- “Assessing the Benefits of Content Notes Enhancements for Electronic Music Resources.” (co-authored with Jean Wald). Cataloging and Classification Quarterly December 2017. <https://doi.org/10.1080/01639374.2017.1398196>
- “A Powerful but Uneasy Alliance: Faculty Use of eBooks” (co-authored with Debbi Dinkins and Jean Wald). The International Journal of the Book 11 (3): 2014.
- “The Relationship of Metadata to Item Circulation.” Cataloging and Classification Quarterly 51 (5): 2013.
- “It’s What’s Inside That Counts: Adding Contents Notes to Bibliographic Records and the Impact on Circulation” (co-authored with Debbi Dinkins). College and Undergraduate Libraries 13 (1): 2006.
- “Resources for Catalogers: An Annotated Bibliography.” Cataloging and Classification Quarterly 40 (1): 2005.
- Stetson University Faculty Review (editor and compiler of annual publication, 2001 to 2016) <[http://www2.stetson.edu/library/publications\\_facultyreview.php](http://www2.stetson.edu/library/publications_facultyreview.php)>

## PRESENTATIONS

- “Using the Cricut,” (Crafternoon! workshop), Library Faculty and Staff, September 2019.
- “Accessing and Downloading Library eBooks,” University Faculty and staff at Technology Day, 2014
- “RDA: A Brief Introduction,” Library Faculty and Staff, 2013
- “An Uneasy but Powerful Alliance: Faculty Use of E-books,” with Debbi Dinkins at International Conference on Books and Publishing, Regensburg, Germany, 2013
- “Tracking Changes, Combining Documents, and Printing Booklets in Microsoft Word” to library faculty and staff, 2013
- “Using Microsoft Word,” Library Faculty and Staff, 2010
- “Authority Control,” CFLC Cataloging Interest Group, 2009
- “Why We Can’t Google Everything: Smart Searching Strategies and Controlled Vocabulary,” with Jane Bradford, Florida Library Association Annual Conference, 2008
- “Why We Can’t ‘Google’ Everything - Smart Searching Strategies and Controlled Vocabulary,” with Jane Bradford, CFLC Cataloging Interest Group meeting, 2008
- “Contents Notes: Are They Useful to Library Users?” Poster session with Debbi Dinkins at FLA Conference, 2007
- “Preserving the Past, Looking Toward the Future,” Conference Program for FLA Tech Services Interest Group, 2005
- “Gaining Authority Control,” Poster session at FLA Conference, 2004
- “Revisions to Anglo-American Cataloguing Rules,” presented to cataloging department staff, 2003
- “Changes in Serial Cataloging,” Central Florida Library Consortium Cataloging Interest Group, 2003
- “Cataloging Electronic Resources,” Central Florida Library Consortium Cataloging Interest Group, 2002
- “The New OCLC Interface (Connexion),” with Debbi Dinkins, Library Faculty and Staff, 2002

- “OCLC Cooperative Online Resource Catalog interface,” Central Florida Library Consortium Cataloging Interest Group, 2001
- “Authority Work,” Central Florida Library Consortium Cataloging Interest Group, 2001
- “Using Microsoft Word to Create Signs,” Library Faculty and Staff, 2001
- “Using Microsoft Word” University Staff, 2001

### **PROFESSIONAL POSITIONS HELD**

- Member, Association for Library Collections and Technical Services Cataloging and Metadata Management Section’s Research and Publications Committee, 2013 to 2017
- Chair, NEFLIN Tech Services Interest Group, 2014
- Florida Library Association News Digest Editor, 2006 to 2009
- Chair, Florida Library Association Tech Services Interest Group, 2004-2005
- Vice-Chair/Chair-Elect, Florida Library Association Tech Services Interest Group, 2003-2004
- Intern, Association of College and Research Libraries Membership Committee, 2002-2003
- Recorder, Association for Library Collections and Technical Services Creative Ideas in Tech Services Discussion Group, American Library Association Annual Conference, July 2002
- Member, Florida Library Association Public Relations Committee, 2001-2002
- Member, Florida Library Association Teller Committee to count votes for the 2002 election
- Recorder, Association for Library Collections and Technical Services Creative Ideas in Tech Services Discussion Group, American Library Association Midwinter Conference, January 2002
- Chair, Central Florida Library Consortium Cataloging Interest Group, 2001-2003
- Member, Florida Library Association Local Arrangements Committee, 2001

### **CONFERENCES ATTENDED**

- Florida Association of College and Research Libraries Conference, 2017, 2016, 2011, 2001, 2000
- American Library Association Annual Conference, 2016, 2015, 2014, 2012, 2011, 2004, 2003, 2002
- American Library Association Midwinter Conference, 2016, 2015, 2014, 2003, 2002
- International Conference on Books and Publishing, Regensburg, Germany, 2013
- Customers of Sirsi Dynix Users’ Group Annual Conference, 2013, 2012
- Florida Library Association Annual Conference, 2010, 2009, 2008, 2007, 2006, 2005, 2004, 2003, 2002, 2001
- Florida Writer’s Association Conference, 2009, 2008, 2007, 2006 (representing Florida Library Association)
- Association of College and Research Libraries Conference, 2005

### **PROFESSIONAL WORKSHOPS/TRAINING SESSIONS ATTENDED**

- Archival Book Repair Workshop (2 days), April 2018
- Analyzing Library Collection Use with Excel, 2016
- Cataloging Sound and Video Recordings in RDA, 2015
- NEFLIN Technology Conference, 2013, 2012, 2011
- NEFLIN workshop: “The Resilient Professional: Keeping Up and Moving Through Change,” 2013
- NEFLIN book repair workshop, 2012
- OCLC Workshop, “Good Practices for Great Outcomes: Cataloging Efficiencies that Make a Difference,” February 2011
- 2-day ALCTS preconference workshop: “RDA 201: RDA Gets Real,” 2011
- CFLC Workshop: Web 2.0 : Introduction to Web 2.0 and Library 2.0, 2008
- CFLC workshop on Microsoft Access, Level 1, 2007

- CFLC workshop on Microsoft Access, Level 2, 2007
- All-day workshop on learning to use the new Sirsi Java Client interface, 2007.
- "Indexing & Displays in Your OPAC," CFLC Workshop, 2006
- SOLINET workshop on Cataloging Electronic Serials, 2003
- Mastering Information Overload: Breakthrough Tactics and Tools for the Digital Age, 2001
- The Essentials of Credibility, Composure, and Confidence: a 1-Day Seminar for Working Women, 2000
- Tampa Bay Library Consortium Workshop: Cataloging Electronic Resources and DVDs (4-day workshop), 2000
- Florida Conference for Women, 2000
- What Matters Most Workshop on time management and goal-setting, 2000
- Central Florida Library Consortium Workshop: Cataloging Internet Resources, 2000
- Tampa Bay Library Consortium Workshop: Introduction to Authorities, November 1999 and February 2000
- NMA Supervisory and Management Skills Program Course, July - August 1998
- Microsoft Office Software (Beginning, Intermediate and Advanced Excel 7, Excel 7 for Power Users, PowerPoint 7, Beginning and Intermediate Access 7, and Beginning, Intermediate, and Advanced Word 7), May - June 1998
- Desktop Publishing class, Allan Hancock College, Santa Maria, CA, Fall 1997
- Completed coursework in Beginning Spanish I and II, and Intermediate Spanish I and II, Minot State University, Minot, ND, 1992 - 94

## **PROFESSIONAL ASSOCIATION MEMBERSHIPS**

- Association for Library Collections and Technical Services, 2000 to present
- Association for College and Research Libraries, 2000 to present
- Florida Library Association, 2000 to 2010
- Florida Association for College and Research Libraries, 2000 to present
- American Library Association, 1990 to 1995, 1999 to present
- Mountain Plains Library Association, 1994 to 1995
- North Dakota Library Association, 1991 to 1994
- Iowa Library Association, 1990

## **UNIVERSITY SERVICE**

- Member, International Learning Committee, 2020 to present
- Member, Gender Studies Committee, 2017 to present
- Member, Library Garden Group, 2019 to present
- Member, Tenure, Grievance, and Academic Freedom Committee, 2012 to 2017
- Member, University Admissions Committee, 2012 to 2013
- Stetson Showcase judge, Spring 2011 to present
- Member, Gender Equity Council, 2010 to 2015
- Chair, Evans C. Johnson Library Research Prize Committee, 2007, 2010 to present
- Chair, University Professional Development Committee, 2016-17
- Member, University Professional Development Committee, 2004 – 2009, 2012 to 2017
- Chair, 2012 Library Promotion and Tenure Committee
- Member, Library Core Competencies Committee, 2012
- Member, Evans C. Johnson Library Research Prize Committee, Spring 2006, 2005
- Library Representative, Faculty Senate, 2003 - 2006
- Member, Faculty Welfare Committee, 2003 - 2006
- Member, Women and Gender Studies Committee, 2002 - 2007
- Coordinator, June Brooks Memorial Award for Activism, 2002 - 2007

- Created Book Display: "Chocolate in the Library," February 2003
- Staff Service Project: Finished painting Stetson University racquetball courts, 2002
- Staff Service Project: Cleaned up Blue Springs State Park, 2002
- Staff Service Project: Delivered valentines to residents of The Alliance Community and College Arms Towers, 2002
- Staff Service Project: Painted Stetson University racquetball courts, 2001
- Designed the invitations for Library Annual Receptions, 2001 to present
- Created Library book display: "Works by American Poets Featured on U.S. Postage Stamps," April/May 2001
- Co-created Library book display: "Discover the A's," February 2001
- Member, Women's Council, 2000 - 2003
- Member, Community Service Council, 2000 - 2002
- Evaluated Program Allocations Committee funding requests from student groups, 2000 - 2002
- Wrote publicity notices for upcoming Community Service events, 2000 - 2002

## COMMUNITY SERVICE

- Leader, Emmaus Lutheran Church Book Club, 2008 to present
- Church Librarian, Emmaus Lutheran Church, 2008 to present
- President, Emmaus Lutheran Church Women's Group, 2011 to 2012, 2015-2016
- Participated in West Volusia CROP Hunger Walk, April 2018, 2017, 2016, 2015, 2014, 2012
- Treasurer, Volusia County Romance Writers, 2013 to 2015
- Organized a Book Swap at Emmaus Lutheran Church to promote the church book club and to encourage members to read more, 2010.
- Participated in the program for the Emmaus Lutheran Church Women's Advent Tea, which raised over \$1,000 for Food for the Poor (proceeds went to Haiti), 2017, 2015, 2010 and 2011.
- Helped organize Emmaus Lutheran Church Gift Fair and raised over \$3,800 for charity, 2008
- Treasurer, Emmaus Lutheran Church Women's Group, 2008
- PowerPoint presentation to Emmaus Lutheran Church members on membership activities and giving statistics, January 2007
- Member, Jubilate Ringers Handbell Choir, Emmaus Lutheran Church, 2006 to present
- Regular blood donor, Volusia County and Red Cross Blood Banks, 2000 to present
- Participated in Central Florida Race for the Cure, May 2002
- Volunteered at Florida Library Association Scholarship Fundraiser event, 2002
- Helped staff information booth at Florida Library Association Annual Conference, 2002
- Gold Coast Fiction Writers (CA), 1997 to 2000 - Newsletter Editor, 1997; Secretary, 1998 to 1999
- Christ Lutheran Church (Minot, ND) Public Relations Board, 1993 to 1996 - Secretary, 1994 to 1996
- Literacy North Dakota Volunteer of the Year, 1994
- Minot Adult Literacy Volunteers, 1991 to 1994 - Newsletter Editor and Secretary, 1992 to 1994
- Greater Minot Zoological Society, 1991 to 1994 - Secretary, 1992 to 1994